

## **State of New Mexico Manifest Requirements**

The Uniform Hazardous Waste Manifest is a form used to track hazardous waste from the time it leaves the generator facility where it was produced, until it reaches the off-site waste management facility that will store, treat, or dispose of the hazardous waste. The manifest is a paper document containing multiple copies of a single form. This form is designated as EPA Form 8700-22 (Rev. 3-05) in the lower left corner of the document. Each party that handles the waste signs the manifest and retains a copy for themselves. This ensures accountability in the transportation and disposal processes. Once the waste reaches its destination, the receiving facility returns a signed copy of the manifest to the generator, confirming that the waste has been received by the designated facility.

### **How do I submit manifest copies to my State?**

Typically, New Mexico does not require copies of hazardous waste manifests be submitted to the State unless specifically requested by the New Mexico Environment Department Hazardous Waste Bureau (for example, as follow-up to a hazardous waste inspection) or to report a discrepancy in the manifest tracking process.

If hazardous waste manifests are requested by Hazardous Waste Bureau personnel, copies should be submitted by mail to:

New Mexico Environment Department  
Hazardous Waste Bureau  
2905 Rodeo Park Drive East, Bldg. 1  
Santa Fe, NM 87505

### **What do I do if there is a problem?**

Depending on the amount of hazardous waste you generate, you may be required to notify the New Mexico Environment Department if you did not receive a signed copy of your manifest from the receiving facility for your hazardous waste within a specific amount of time. If you have not received a signed copy of your manifest from the receiving facility within 35 days from the day you shipped your waste, you should contact the receiving facility, transporter, or both. Be sure to document all attempts you made to get information concerning your waste and contact the State to discuss your specific reporting requirements.

### **What are my State-specific waste codes?**

New Mexico has not designated any State-specific waste codes. Only the federal waste codes are required on hazardous waste shipping manifests.

### **Who is my State information contact regarding manifest requirements?**

Compliance & Technical Assistance Program Manager  
Phone: 505-476-6000  
Fax: 505-476-6030

### **When was this web page last updated?**

February 19, 2013