

# **REQUEST FOR PROPOSAL NO. 13-667-00-00001**

## **TITLE:**

Professional Services for Permit Technical and Regulatory Support for Resource Conservation and Recovery Act (RCRA), Subtitle C activities within the State of New Mexico.

## **PURPOSE:**

The State of New Mexico's Environment Department (NMED) Hazardous Waste Bureau (HWB) is seeking proposals from qualified offeror's to provide Permit Technical and Regulatory Support for Resource Conservation and Recovery Act (RCRA), Subtitle C activities within the State of New Mexico. The Agency is the permitting and regulatory authority for RCRA activities at several New Mexico RCRA-regulated facilities.

The Agency seeks proposals from firms with expertise in regulatory and technical review and, if necessary, the development of documents supporting applications for a RCRA Subtitle C permits and other technical documents. The review must compare the applicant's Part B submittals to regulatory requirements and technical standards in the New Mexico Hazardous Waste Management Regulations (20.4.1 NMAC); 40 Code of Federal Regulations (CFR) Subpart IX, Section 270 and Subpart V Section 264; and other applicable RCRA Subtitle C regulations and guidance.

The purpose of this Request for Proposal (RFP) is to select one or more qualified contractors to provide the Agency with such professional services for the defined scope of work under a time-and-materials contract. The Agency will assign individual projects/tasks under this contract on an as-needed basis. The contractor(s) will be compensated for approved costs.

This RFP must be responded to as a unit; no part can be responded to individually.

## **ISSUANCE:**

The request for proposals will be issued on August 22, 2012. Offeror's interested in obtaining a copy should contact Cathy Herrera, Procurement Manager, at (505) 476-6019, or by fax at (505) 476-6030, or by email at [cathy.herrera1@state.nm.us](mailto:cathy.herrera1@state.nm.us) or by mail at 2905 Rodeo Park Drive East, Building 1, Santa Fe, New Mexico 87505-6303. If you reach voicemail, please very clearly provide and spell your name, company name, address and telephone number.

**A copy of the request for proposal may also be obtained by accessing the New Mexico Environment Department web site: [www.nmenv.state.nm.us/NMED/RFP](http://www.nmenv.state.nm.us/NMED/RFP), link "Request for Proposals" (13-667-00-00001) download and print.**

## **PRE-POSAL CONFERENCE:**

A pre-proposal conference will be held on Wednesday, September 5, 2012 at 9:00 a.m. (Mountain Daylight Time) at the offices of the HWB, located at 2905 Rodeo Park Drive East, Building 1, Santa Fe, New Mexico 87505-6303.

## **PROPOSAL DUE DATE AND TIME:**

The Procurement Manager, Cathy Herrera or her designee must receive the proposals **NO LATER THAN 4:00 P.M., MOUNTAIN DAYLIGHT TIME ON Thursday, December 6, 2012.** *Proposals received after this deadline will not be accepted.*