

**Four Corners Air Quality Task Force
Mitigation Option Paper Review Guidelines
Updated August 2006**

Please be advised of the following steps for reviewing/adding to the mitigation options:

- 1) All Task Force members and any other interested parties are invited to review the Draft Report. You may review any part of the Report at any time. However, review on a quarterly basis of new products being developed is encouraged to aid in ease of review and revision. (See deadlines in Work Group Time Line)
- 2) If you have additions or modifications to make, please download the document, add your part, and email it to the appropriate work group coordinator (see contact information on the work group web pages). Please identify your additions by using track changes, highlighting or using some distinguishing font. PLEASE DO NOT WORDSMITH OR MAKE CHANGES TO EXISTING MATERIAL. Simply insert a new paragraph or two into the document in the appropriate section. This material may expand on what is there or may provide an alternative perspective.
- 3) If you have either clarifying questions or suggestions for the editor (e.g., formatting, etc.), please include these in the body of an email to the appropriate work group coordinator.
- 4) If you would like to write a new mitigation option rather than adding to an existing one, be sure to follow the format to promote consistency http://www.nmenv.state.nm.us/aqb/4C/Documents/Mitigation_Option_Handout_FINAL.pdf . Please also contact the appropriate work group coordinator to give him/her a heads up that you will be writing a new one.
- 5) This quarter's deadlines for additions and new papers are:
Friday, September 8 and Friday, October 13.
Submittals by these dates will be included in the new versions posted on the website. Please email your material to the appropriate work group coordinator.
Note: Word and WordPerfect docs are fine as is; if using a Mac please save as a Rich Text File (.rtf).

Following are examples of the different types of review input described in 2) and 3) above. These are for demonstration purposes only.

Expansion paragraph (re: O&G - Exhaust Emission Control Devices)

Most devices are also effective at reducing VOCs, and therefore air toxics and ozone. In fact, the most common, inexpensive, and most demonstrated technologies are oxidation catalysts, which are more effective at removing VOCs than PM and NOx. After treatment technologies for reducing NOx (especially on mobile engines) are still

evolving, and so strategies for reducing NOx typically rely on fuel emulsifiers, engine modifications/repair, and engine replacements.

Differing opinion paragraph (in re: O&G - Use produced water for dust reduction)

Produced water in the Four Corners region contains toxins and therefore should not be used for dust mitigation.

Clarifying Questions

-- Is NMDEP intentionally noted as the only agency to implement? Would the other states be unable to pursue this option?

-- What does "PLC" stand for?

A differing opinion stated as a clarifying question (please avoid this):

-- I am unclear how this option will work if implemented on a voluntary basis – please explain.

Editor Suggestions

-- I suggest adding a table of contents for each section.

-- Please fix typos.

-- I request that the font be made larger for easier legibility.