



New Mexico Environment Department
Air Quality Bureau
Compliance and Enforcement Section
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VERSION 7.2015

ASBESTOS NESHAP NOTIFICATION [40 CFR SUBPART M §61.145(b)]

INSTRUCTIONS FOR COMPLETING NOTIFICATION FORM

The New Mexico Environment Department Asbestos NESHAP Notification Form is found at:

<https://www.env.nm.gov/aqb/asbestos/index.html>

Place the cursor in the gray boxes and enter the information into the form. The boxes will expand automatically to accommodate as much text as is necessary.

Most of the requested information is self-explanatory. Please note in Section III “Facility Information” that if you check “Revised” for type of notification, you must enter the AQB issued Tracking Number [i.e. AQBA 398 (003)] and your Revision Number [i.e. R1, R2]. You must also describe the reason for the revision [i.e. project starting date has changed, amount of asbestos to be removed has changed].

To submit the notification, you may scan and email (preferred), fax, or mail your **signed and dated** form to the Air Quality Bureau. Please **do not send duplicate copies of the notice to the Bureau.**

● **To email:**

- 1) Scan the form as a **.pdf file only**.
- 2) The Bureau’s email address is asbestos.aqb@state.nm.us
- 3) If you have more than one form to submit, **scan each form and attach as a separate file** into one email.
- 4) In the body of the email, enter the facility name, description, and address (if Original) or the AQB issued Tracking Number and Revision Number (if Revised).
- 5) The Bureau will “Reply to All” to acknowledge receipt of all notifications. Note that attachments are not sent with the “Reply to All” function, so you will need the information above to match our response with your project.
- 6) For Original Notifications, the Bureau will email a Project Approval Letter with the Tracking Number or a Denial letter to both the Owner and the Contractor.

● **To fax or mail:** send to the address or fax number at the top of the form.