

**Mail Application To:**

New Mexico Environment Department  
Air Quality Bureau  
Permitting Section  
1301 Siler Road, Building B  
Santa Fe, NM 87507-3113

Phone: (505) 476-4300  
Fax: (505) 476-4375  
www.nmenv.state.nm.us/aqb

**For Department use only:**

AIRS No.:

## Universal Air Quality Permit Application

### Use this application for NOI, NSR, or Title V sources.

Use this application for: the initial application, modifications, technical revisions, and renewals. Technical Revisions do not require a complete application, only requiring Sections 1A, 1-B, 3, and relevant portions of any other sections relevant to the revision. Use this application for streamline permits as well.

### This application is being submitted as (check all that apply):

- Construction Status:  Not Constructed       Existing Permitted Facility       Existing Non-permitted Facility  
 Minor Source:     a NOI 20.2.73 NMAC     20.2.72 NMAC application/revision     20.2.72.300 NMAC Streamline application  
 Title V Source:     Title V (new)     Title V renewal     Title V minor modification     Title V significant modification  
 PSD Major Source:  PSD major source (new)     minor modification to a PSD source     a PSD major modification

**Acknowledgements:**

- I acknowledge that a pre-application meeting is available to me upon request  
 \$500 Permit Filing Fee enclosed    **OR**     The full permit fee associated with 10 fee points required with streamline applications.  
 Check No.:        Fee not required for Title V.     This facility meets the applicable requirements to register as a Small Business

## Section 1 – Facility Information

**Section 1-A: Company Information**

AI # (if known):

Updating permit #:

1	Company name:	Date application notarized:
2	Facility name:	SIC code (4 digits) <sup>1</sup> :
3	Company mailing address:	
4	Company contact person:	Title:
5	Phone:	Fax:
		E-mail:
6	If no facility street address, provide directions from a prominent landmark. Street Address:	
7	Name of <input type="checkbox"/> Preparer <input type="checkbox"/> Consultant:	
8	Preparer/Consultant phone:	E-mail:

**Section 1-B: Current Facility Status**

1	Please provide the low level citation under which this application is being submitted: <b>20.2.XX.XXX.X.X</b> NMAC (i.e. an example of an application for a new minor source would be 20.2.72.200.A NMAC, one example of a low level cite for a Technical Revision could be: 20.2.72.219.B.1.b NMAC, or a Title V acid rain cite would be: 20.2.70.200.C NMAC)
2	The facility status <b>resulting</b> from this application (Check all that apply): This permitting action is <input type="checkbox"/> creating or <input type="checkbox"/> modifying a NOI source. This permitting action is for a <input type="checkbox"/> new minor source or a <input type="checkbox"/> modification (or <input type="checkbox"/> revision) to a minor source. This permitting action is for a <input type="checkbox"/> new synthetic minor source or a <input type="checkbox"/> modification (or <input type="checkbox"/> revision) to a synthetic minor source. <input type="checkbox"/> This permitting action is creating a synthetic minor source from a 20.2.70 NMAC (Title V) major source. <input type="checkbox"/> This permitting action is creating a synthetic minor source from a 20.2.74 NMAC (PSD) major source. <input type="checkbox"/> This permitting action is creating a Title V major source (20.2.70 NMAC). <input type="checkbox"/> This permitting action is creating a PSD major source (20.2.74 NMAC). <input type="checkbox"/> This permitting action is a minor modification to a PSD major source (20.2.74 NMAC). <input type="checkbox"/> This permitting action is a major modification to a PSD major source (20.2.74 NMAC).

3	Has this facility already been constructed? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, is it currently operating in New Mexico? <input type="checkbox"/> Yes <input type="checkbox"/> No
4	Is the plant currently shut down? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, give month and year of shut down (MM/YY):
5	Was this facility constructed before 8/31/1972 and continuously operated since 1972? <input type="checkbox"/> Yes <input type="checkbox"/> No	
6	If Yes, has this facility been modified (see 20.2.72.7.P NMAC) or the capacity increased since 8/31/1972? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
7	Does this facility have a Title V operating permit (20.2.70 NMAC)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, the permit No. is: P-
8	Has this facility been issued a No Permit Required (NPR)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, the NPR No. is:
9	Has this facility been issued a Notice of Intent (NOI)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, the NOI No. is:
10	Does this facility have a construction permit (20.2.72 NMAC)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, the permit No. is:
11	Is this facility registered under a General permit (GCP-1, GCP-2,...)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, the registr. No. is:

### Section 1-C: Facility Input Capacity & Production Rate

1	What is the facility's maximum input capacity, specify units (reference here and list capacities in Section 20, if more room is required)			
a	Current	Hourly:	Daily:	Annually:
b	Proposed	Hourly:	Daily:	Annually:
2	What is the facility's maximum production rate, specify units (reference here and list capacities in Section 20, if more room is required)			
a	Current	Hourly:	Daily:	Annually:
b	Proposed	Hourly:	Daily:	Annually:

### Section 1-D: Facility Location Information

1	Section:	Range:	Township:	County:	Elevation (ft):
2	UTM Zone: <input type="checkbox"/> 12 or <input type="checkbox"/> 13			Datum: <input type="checkbox"/> NAD 27 <input type="checkbox"/> NAD 83 <input type="checkbox"/> WGS 84	
	UTM E (to nearest 10 meters):			UTM N (to nearest 10 meters):	
a	AND Latitude (deg., min., sec.):			Longitude (deg., min., sec.):	
3	Name and zip code of nearest New Mexico town:				
4	Detailed Driving Instructions from nearest NM town (attach a road map if necessary):				
5	The facility is <span style="background-color: yellow;">      </span> (distance) miles <span style="background-color: yellow;">      </span> (direction) of <span style="background-color: yellow;">      </span> (nearest town).				
6	Status of land at facility (check one): <input type="checkbox"/> Private <input type="checkbox"/> Indian/Pueblo <input type="checkbox"/> Government				
7	List all municipalities, Indian tribes, and counties within a ten (10) mile radius (20.2.72.203.B.2 NMAC) of the property on which the facility is proposed to be constructed or operated:				
8	<b>20.2.72 NMAC applications only:</b> Will the property on which the facility is proposed to be constructed or operated be closer than 50 km (31 miles) to other states, Bernalillo County, or a Class I area (see <a href="http://www.nmenv.state.nm.us/aqb/modeling/class1areas.html">www.nmenv.state.nm.us/aqb/modeling/class1areas.html</a> )? <input type="checkbox"/> Yes <input type="checkbox"/> No (20.2.72.206.A.7 NMAC) If yes, list all with corresponding distances:				
9	Name nearest Class I area:				
10	Shortest distance from facility boundary to the boundary of the nearest Class I area (to the nearest 10 meters):				
11	Distance, in meters, of Area of Operations to nearest residence, school or occupied structure <sup>ii</sup> :				
12	Is this a stationary portable source as defined in 20.2.72.7.X NMAC? <input type="checkbox"/> Yes <input type="checkbox"/> No				

**Section 1-E: Proposed Operating Schedule** (The 1-E.1 & 1-E.2 operating schedules may become conditions in the permit.)

1	Facility <b>maximum</b> operating ( $\frac{\text{hours}}{\text{day}}$ ):	( $\frac{\text{days}}{\text{week}}$ ):	( $\frac{\text{weeks}}{\text{year}}$ ):	( $\frac{\text{hours}}{\text{year}}$ ):
2	Facility's maximum daily operating schedule (if less than 24 $\frac{\text{hours}}{\text{day}}$ )? Start:	<input type="checkbox"/> AM <input type="checkbox"/> PM	End:	<input type="checkbox"/> AM <input type="checkbox"/> PM
3	Month and year of anticipated start of construction:			
4	Month and year of anticipated construction completion:			
5	Month and year of anticipated startup of new or modified facility:			
6	Will this facility operate at this site for more than one year? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**Section 1-F: Other Facility Information**

1	Is this application in response to a Notice of Violation (NOV)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
a	If yes, NOV date:	NOV Tracking No:
2	Is air quality dispersion modeling being submitted with this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
3	Does this facility require an "Air Toxics" permit under 20.2.72.400 NMAC & 20.2.72.502, Tables A and/or B? <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. a	Will this facility be a source of federal Hazardous Air Pollutants (HAP)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
b	If Yes, what type of source? <input type="checkbox"/> <b>Major</b> ( <input type="checkbox"/> $\geq 10$ tpy of any single HAP or <input type="checkbox"/> $\geq 25$ tpy of any combination of HAPS) OR <input type="checkbox"/> <b>Minor</b> ( <input type="checkbox"/> $< 10$ tpy of any single HAP or <input type="checkbox"/> $< 25$ tpy of any combination of HAPS)	
c	If 4.a is Yes, identify the subparts in 40 CFR 61 & 40 CFR 63 that apply to this facility (If no subparts apply, enter "NA."):	

**Section 1-G: Streamline Application** (This section applies to 20.2.72.300 NMAC Streamline applications only)

1	<input type="checkbox"/> I have filled out Section 18, "Addendum for Streamline Applications." <input type="checkbox"/> N/A (This is not a Streamline application.)
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**Section 1-H: Title V Specific Information** (Fill this section out only if this is a Title V application.)

1	Owner's Name:	Owner's Phone:	
a	Owner's Mailing Address:		
2	Plant Mailing Address:		
a	Plant Phone:	Plant Fax:	
3	Plant Operator:	Operator Address:	
a	Plant Operator Phone:	Plant Operator Fax:	
4	Responsible Official <sup>iii</sup> :	Title:	Phone:
a	Res. Off. Address:	e-mail:	
5	Person to contact at site:	Title:	Phone:
6	Company Air Permit Contact:	e-mail:	Phone:
7	Company's State of Incorporation or Registration to do Business:		
8	Company's Corporate or Partnership Relationship to any other Air Quality Permittee <sup>iv</sup> :		
9	Name of Parent Company <sup>v</sup> :		
a	Address of Parent Company:		

10	Names of Subsidiary Companies <sup>vi</sup> :
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## Section 1-I – Submittal Requirements

A 20.2.73 NMAC (NOI), a 20.2.70 NMAC (Title V), a 20.2.72 NMAC (NSR), or 20.2.74 NMAC (NSR) application package shall consist of the following:

- 1) One hard copy **original signed and notarized application package printed double sided ‘head-to-toe’** as we bind the document on top, not on the side; except Section 2 (landscape tables), which should be **head-to-head**. If ‘head-to-toe printing’ is not possible, print single sided. Please use numbered **tab separators** in the hard copy submittal(s) as this facilitates the review process.
- 2) If the application is for a NSR or Title V permitting action, include one working hard **copy** for Department use. Technical revisions only need to fill out Section 1-A, 1-B, 3, and should fill out those portions of other Section(s) relevant to the technical revision. NMED may require additional portions of the application to be submitted, as needed.
- 3) The entire NOI or Permit application package, including the full modeling study, should be submitted electronically on compact disk(s) (CD). Two CD copies are required (in sleeves, not crystal cases, please), with additional CD copies as specified below.
- 4) If air dispersion modeling is required, include one additional electronic copy of the air dispersion modeling including the input and output files. The dispersion modeling **summary report only** should be submitted as hard copy(ies) unless otherwise indicated by the Bureau. The complete dispersion modeling study, including all input/output files, should be submitted electronically as part of the electronic submittal.
- 5) If subject to PSD review under 20.2.74 NMAC (PSD) include,
  - a. one additional hard copy and one additional CD copy for US EPA,
  - b. one additional hard copy and one additional CD copy for each federal land manager affected (NPS, USFS, FWS, USDI) and,
  - c. one additional hard copy and one additional CD copy for each affected regulatory agency other than the Air Quality Bureau.

### Electronic Submittal Format [in addition to the required hard copy(ies)]:

- 1) All required electronic documents shall be submitted in duplicate (2 separate CDs). The documents should be submitted in Microsoft Office compatible file format (Word, Excel, etc.) allowing us to access the text in the documents (copy & paste). Any documents that cannot be submitted in a Microsoft Office compatible format shall be saved as a PDF file from within the electronic document that created the file. If you are unable to provide Microsoft office compatible electronic files or internally generated PDF files of files (items that were not created electronically: i.e. brochures, maps, graphics, etc.), submit these items in hard copy format with the number of additional hard copies corresponding to the number of CD copies required.
- 2) It is preferred that this application form be submitted as 3 electronic files (**2 MSWord docs**: Universal Application section 1 and Universal Application section 3-19) and **1 Excel file** of the tables (Universal Application section 2) on the CD(s). Please include as many of the 3-19 Sections as practical in a single MS Word electronic document. Create separate electronic file(s) if a single file becomes too large or if portions must be saved in a file format other than MS Word.
- 3) The **electronic file names** shall be a maximum of 25 characters long (including spaces, if any). The format of the electronic Universal Application shall be in the format: “A-3423-FacilityName”. The “A” distinguishes the file as an application submittal, as opposed to other documents the Department itself puts into the database. Thus, all electronic application submittals should begin with “A-”. Modifications to existing facilities should use the **core permit number** (i.e. ‘3423’) the Department assigned to the facility as the next 4 digits. Use ‘XXXX’ for new facility applications. The format of any separate electronic submittals (additional submittals such as non-Word attachments, re-submittals, application updates) and Section document shall be in the format: “A-3423-9-description”, where “9” stands for the **section #** (in this case Section 9-Public Notice). Please refrain, as much as possible, from submitting any scanned documents as this file format is extremely large, which uses up too much storage capacity in our database. Please take the time to fill out the **header information** throughout all submittals as this will identify any loose pages, including the Application Date (date submitted) & Revision # (0 for original, 1, 2, etc.; which will help keep track of subsequent partial update(s) to the original submittal. The footer information should not be modified by the applicant.

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<sup>i</sup> SIC codes are Standard Industrial Classification codes. Give SIC code for plant primary process.

<sup>ii</sup> State the distance, in meters, from the Area of Operations to the closest residence, school or other occupied structure. The Area of Operations is defined as the plant site inclusive of all disturbed lands, including mining and overburden removal areas, used for the job.

<sup>iii</sup> "Responsible Official" as defined in 20.2.70.300.D.2 NMAC.

<sup>iv</sup> Please list the names of any companies that have operating (20.2.70 NMAC) permits and with whom the applicant for this permit has a corporate or partnership relationship.

<sup>v</sup> "Parent Company" means the primary name of the organization that owns the company to be permitted wholly or in part.

<sup>vi</sup> "Subsidiary Companies" means organizations, branches, divisions or subsidiaries, which are owned, wholly or in part, by the company to be permitted.