

Charter and Operating Procedures

New Mexico Climate Change Task Force

Technical Advisory Group

Charge

The purpose of the Technical Advisory Group (TAG) is to assess the climate goals and implementing actions proposed by the Climate Change Task Force (CCTF) to help New Mexico meet its 2030 emissions reduction goal while strengthening its economy and integrating equity principles into its climate planning. The TAG will do this by reviewing the draft Climate Action Plans proposed by the CCTF, offering concrete ideas to strengthen them, and filling in any gaps in strategic approaches. The work of the TAG will be summarized in a final report and used to inform the development of a final 5-year New Mexico Climate Action Plan.

To this end, the TAG will complete the following activities:

- Review the goals and implementing actions developed by the CCTF; suggest improvements, identify gaps and omissions for CCTF to address
- Identify concrete ways to build equity into the proposed actions, including by applying the seven equity principles developed by the Equity Working Group
- Propose prioritization of goals and implementing actions and provide the rationale for doing so (e.g., which actions to fast track, which need more work from an emissions/equity/economics perspective, and which goals and/or actions should be put on the back burner)

Expected Outcomes

The TAG process will result in a final report that identifies a set of ideas for improving and strengthening the draft Climate Action Plans developed by the CCTF to help achieve New Mexico's 2030 emission reduction goal.

Term and Timeline

The TAG will meet eight times between March and June 2022, including seven TAG meetings and one meeting designed to inform and update the public. The final schedule is included below.

Leading with Equity

The Equity Advisory Group developed seven Climate Equity Principles during the summer of 2021 to integrate equity priorities into climate policy actions. In the fall of 2021, the principles were reviewed by the Cabinet Secretaries and approved by the Governor's office. These principles will inform and guide the work of the TAG throughout this process. The Guiding Principles are below.

Principles Regarding Processes to Develop and Implement Climate Policies

- a. Engage Overly Burdened Communities
- b. Respect Tribal Sovereignty and Require Collaboration and Consultation
- c. Maintain Accountability and Transparency

Principles Regarding Design and Effects of Climate Policies

- d. Incorporate Traditional Knowledge and Experience
- e. Advance Equitable Economic Transition
- f. Prioritize Creating and Maintaining Universal Access to Utilities
- g. Reduce Health and Environmental Impacts

The TAG will help the State apply these principles to the goals and implementing actions, to ensure that equity is meaningfully integrated into the State's climate planning.

Technical Advisory Group Meeting Format

1. **Virtual Meetings.** Most TAG meetings will be conducted virtually over Zoom. Meeting information and materials will be posted on a Microsoft SharePoint site for TAG members. Meeting materials may also be made available for members of the public.
2. **In-Person Meetings:** As currently designed, at least one meeting will take place in person. This meeting will take place in accordance with the Governor's public health executive order.
3. **Transparency.** The TAG will review and explore specific goals and implementing actions at scheduled meetings. While members are welcome to informally engage each other on an individual basis to build relationships, discuss their interests, and generate ideas, group discussions by email are discouraged; any information meant to be shared with the group should be sent to the facilitator for moderation.
4. **Public Involvement:** The public will be encouraged to stay informed and up to date on the work of the TAG and the broader climate work of the CCTF in the following ways:
 - a. A public meeting will be held in May 2022 to inform community members of the work of the TAG and upcoming opportunities for public comment and further engagement.
 - b. The draft report will be published online.
 - c. Meeting summary with discussion topics, formal PowerPoint presentations, and attendance may be posted online.
5. **Meetings will be held** every 1-3 weeks from March to May 2022. The kickoff meeting on March 2 will last for 3.5 hours.

Technical Advisory Group Structure

The roles, expectations, and overall process of the TAG are described below.

Membership

The TAG members were selected by the New Mexico Environment Department (NMED) and New Mexico Department of Energy, Minerals, and Natural Resources (EMNRD) Secretaries, in consultation with CCTF leadership, and approved by the Governor's office. The members represent diverse backgrounds, many geographic regions of the state, differing areas of expertise, and experience in different sectors that contribute to the state's greenhouse gas emissions. A full list of members is provided at the end of this Charter.

State of New Mexico Staff

Claudia Borchert, Climate Change Policy Coordinator for NMED, and Sandra Ely, Environmental Protection Division Director, will lead the TAG process for the NMED. Erin Taylor, Bureau Chief (Energy Conservation and Management Division), and AnnaLinden Weller, Policy Advisor (Office of the Secretary), will lead the TAG for EMNRD.

Independent Facilitator

The TAG will be facilitated by Deb Kleinman of Lupine Collaborative/Consensus Building Institute (CBI) who will be an advocate for members' procedural interests while remaining impartial to the substance of the issues under discussion.

TAG Working Groups

To aid in the efficient and productive use of Committee members' time, the TAG may decide to establish subgroups to meet in between meetings to take a deeper dive into discussions, or to fine-tune recommendations. These groups will be established by the TAG and will report back on progress made at subsequent meetings.

Roles and Expectations

Chatham House Rule/No Recording of Meetings

The TAG members will use the primary principle of the Chatham House Rule throughout the process, which shall continue to apply after this process is complete. The Chatham House Rule applies to all private or public, written or oral communications regarding this process, including social media. That rule reads:

“When a meeting, or part thereof, is held under the **Chatham House Rule**, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.”

TAG members are expected to:

- Attend all meetings. If the TAG member cannot attend a particular meeting, they should notify the facilitator with as much advanced notice as possible.
- Come prepared for meetings by reading materials, reviewing agendas, and engaging with their constituents or networks, as needed.
- Maintain an open mind and seek to avoid making judgments.
- Listen actively, bridge gaps in understanding, and seek resolution of differences.
- Help create an environment that is safe, respectful, and constructive for participants.
- Stay on track with the agenda, working on the issues at hand.
- Avoid repetition and revisiting resolved issues.
- Provide clear and specific ideas that are connected to well-articulated objectives.
- Seek evidence-based ideas.
- Regularly communicate with constituents and networks regarding issues and recommendations being considered by the TAG and bring relevant input or concerns to meetings. Only official TAG members will be able to participate in meetings themselves.
- Meetings are not to be taped by any person or entity.

State of New Mexico staff will:

- Work with the facilitator to develop focused agendas.
- Provide the necessary in-house and consulting technical assistance to aid the TAG in its work to help ensure a well-informed, technically credible, operationally feasible set of final recommendations.
- Coordinate effectively among NMED and EMNRD staff, other agencies, members of the CCTF, and partners, as needed.

- To the extent possible, provide additional information that the TAG may request throughout the process to advance its discussions.

Climate Action Team Representatives will:

One member of each of the mitigation-focused Climate Action Teams (CAT) will provide background and support for each of the major sectors included in the draft plan. All CAT representatives will attend the kickoff meeting on March 2nd, as well as one or more subsequent sector-specific meetings.

The following individuals will be participating on behalf of their respective CAT:

- Jacqueline Waite, Electricity CAT
- Alyssa Latuchie, Buildings CAT
- Claudia Borchert, Transportation CAT
- Sandra Ely or Adrienne, Oil & Gas CAT
- Jeremy Klass, Natural & Working Lands CAT

The CBI Facilitator will:

- Structure and conduct inclusive, productive, and engaged TAG meetings.
- Ensure participation ground rules are met.
- Work with NMED/EMNRD staff to develop meeting agendas, prepare draft and final meeting summaries, and generate draft written products, as needed.
- Help participants resolve their differences on the issues raised.
- Be accountable to the entire TAG and work in a non-partisan and impartial manner.
- Provide for all logistics, including virtual meeting needs, scheduling, and direct communications with the TAG.
- Create a SharePoint site to post agendas, meeting summaries, background materials, and other relevant documents for TAG members.
- Circulate materials at least two days before TAG meetings (earlier when possible), so members can review them with their constituents and receive input before meetings.
- Prepare draft written products based on TAG discussion for TAG and NMED/EMNRD review.

Developing Recommendations and Documenting Degree of Support

The TAG will not be asked to reach universal consensus on individual recommendations or the final report. TAG members are encouraged to share their technical and substantive input through focused TAG discussions. A better understanding of stakeholder perspectives will help the State to refine its goals and implementing actions. The final report will highlight the degree to which there is broad agreement or disagreement among TAG members as well as any additional recommendations.

Process to Identify Convergence/Divergence of Perspectives

The TAG will use the process described below to indicate its concurrence on specific proposals and recommendations at the end of the process.

For each of the recommended revisions to the State's proposed goals and implementing actions and any other recommendations that emerge from their work, TAG members will indicate the following:

1. Strong support – Member likes the draft goal/implementing action as is.

2. Strong support with suggestions –Member likes it but there is room for minor improvements.
3. Support with Reservations – Member can live with it but would like to see improvements.
4. Support with Major Reservations – Member has significant reservations but sees opportunity for those reservations to be addressed by the group.
5. No Support – Member does not support the goal/implementing action and does not see opportunities to sufficiently improve it.

Facilitators will record votes. TAG members will have the opportunity to draft summaries describing their support or opposition to those items for which they have voted 1, 4, or 5 for inclusion in the final report.

Communicating with Media

NMED and EMNRD request that TAG members do not speak with the media regarding the TAG meetings or provide the media with information provided at meetings until the TAG process has concluded. TAG members may, however, identify themselves publicly as participants. Additionally, NMED and EMNRD ask that all media requests be referred to agency staff. Any official communications on behalf of the TAG must be approved by the TAG in advance by consensus.

Resource Materials

Resources related to the work of the TAG as well as meeting agendas and summaries will be shared via a Microsoft SharePoint site set up for that purpose.

TAG Members

Below is the list of members and their affiliations, recognizing that many members have expertise and interests across multiple areas and sectors.

Affiliation	Member	Alternate
Ancestral Lands Conservation Corps	Chas Robles	
Center for Civic Policy	Josué De Luna Navarro	
City of Albuquerque	Kelsey Rader	Denise Castillo Gonzalez
Dairy Producers of New Mexico	Beverly Idsinga	
El Paso Electric Company	Rico Gonzales	
EOG Resources, Inc.	Patrick Padilla	Jordan Kessler
Interwest Energy Alliance	Rikki Seguin	
Kit Carson Electric Cooperative	Erin Dayle	
Land of Enchantment Clean Cities	Colin Messer	
Los Alamos National Laboratories - Earth and Environmental Sciences	Dr. Bill Carey	
Lucid Energy Group	Matt Eales	
Native American Voters Alliance Education Project	Joseph Hernandez	

Navajo Nation Environmental Protection Agency	Valinda Shirley	
New Mexico Environmental Law Center	Dr. Virginia Necochea	
New Mexico Farm and Livestock Bureau	Chad Smith	Tiffany Rivera
New Mexico Gas Company/Emera	Gerald Weseen	
New Mexico State University Forestry Research Center	Dr. Owen Burney	
New Mexico Sustainable Economy Advisory Committee	James Povijua	
Pueblo Action Alliance	Julia Bernal	
Pueblo of San Ildefonso Department of Environmental & Cultural Preservation	Lt. Governor Raymond Martinez	
Pueblo of Zuni Fish and Wildlife	Tammy Parker	
Sierra Club - Rio Grande Chapter	Camilla Feibelman	
Southwest Council of Governments	Priscilla Lucero	
University of New Mexico Natural Resources and Environmental Law Clinic	Gabe Pacyniak	
Western Resources Advocates	Cydney Beadles	

Alternates/Substitutes

If a TAG member cannot attend a meeting, he/she may be represented by an alternate member of his/her organization or stakeholder/interest group. Alternate group members are encouraged to attend TAG meetings as observers, along with the primary group members, but must be fully briefed by the primary group member on past meeting discussions and relevant discussion items before attending any meetings as the sole representative. When both the primary and alternate members are in attendance, the alternate is asked not to address the TAG.

TAG Meeting Schedule

Time	Mtg#	Purpose:	Outcomes:
Pre-TAG Survey + Onboarding	0	Orient TAG members to timeline and process, get feedback on opportunities, challenges, and potential conflicts	Report/summary of feedback from TAG members; meeting dates finalized
3/2/2022	1	Introductions, presentation of draft CCTF Action Plans, review Charter and equity principles	Bring TAG members up to speed on background, context and work completed to date; finalize and sign Charter; discuss integration of equity principles into TAG process
3/9/2022	2	Electricity Goals + Implementing Actions	Insight and guidance on Electricity goals + implementing actions
3/23/2022	3	Building Goals + Implementing Actions	Insight and guidance on Building goals + implementing actions
3/30/2022	4	Transportation Goals + Implementing Actions	Insight + guidance on Transportation goals + implementing actions
4/6/2022	5	Oil & Gas, Industry, and Natural and Working Lands Goals + Implementing Actions	Insight and guidance on Oil & Gas, Industry, and NWL goals + implementing actions
4/20/2022	6	Carbon Pricing/Market Mechanisms Goals + Implementing Actions	Insight and guidance on Carbon Pricing/Market Mechanisms goals + implementing actions
TBD	7	Presentation to Public	Public informed about process and product(s) of TAG, opportunities for public comment
5/18/2022	8	Integration Discussion, Final Recommendations	Recommendations on goals + implementing actions reviewed and finalized; gaps identified to be addressed by CCTF; support/opposition tallied and documented for inclusion in report
By 6/30/2022	--	Final Report Submitted	

NM Climate TAG Members – Jan. 20 2022

Name	Affiliation	Title	Email	Phone
Chas Robles	Ancestral Lands Conservation Corps	Corps Director	chas@conservationlegacy.org	970-216-5988
TBD	Center for Civic Policy			
Kelsey Rader	City of Albuquerque	Sustainability Officer	krader@cabq.gov	505-250-3433
Beverly Idsinga	Dairy Producers of New Mexico	Executive Director	dpm3@juno.com	575-749-4335
Rico Gonzales	El Paso Electric Company	Regional Vice President	rico.gonzales@epelectric.com	575- 202-3369
Patrick Padilla	EOG Resources	Director, Regulatory & Government Relations	Patrick_Padilla@eogresources.com	432-208-5172
Valinda Shirley	Navajo Nation Environmental Protection Agency	Executive Director	valinda.shirley@navajo-nsn.gov	928-551-0650
Rikki Seguin	Interwest Energy Alliance	Executive Director	rikki@interwest.org	678-634-1945
Erin (Sanborn) Dayl	Kit Carson Electric Cooperative	Business and Organization Development Manager	esanborn@kitcarson.com	575-770-9604
Colin Messer	Land of Enchantment Clean Cities	President	loecleancities@newmexico.com	505-577-1303
Dr. Bill Carey	Los Alamos National Laboratory - Earth and Environmental Sciences	Scientist	bcarey@lanl.gov	505-660-8894
Matt Eales	Lucid Energy	Vice President, Environmental, Health, Safety and Regulatory	Meales@lucid-energy.com	832-496-7513
Joseph Hernandez	Navajo American Voters Alliance - Education Project	Dine Energy Organizer	joseph@navaeducationproject.org	505-360-3292
Dr. Virginia Necochea	New Mexico Environmental Law Center	Executive Director	vnecochea@nmelc.org	505-989-9022
Chad Smith	New Mexico Farm and Livestock Bureau	CEO	chads@nmflb.org	505-379-9847
Gerald Weseen	New Mexico Gas Company/Emera	Vice President – Regulatory, Strategy and External Affairs	Gerald.Weseen@nmgco.com	505-362-8311
Dr. Owen Burney	New Mexico State University Forestry Research Center	Associate Professor and Superintendent	oburney@nmsu.edu	503-522-1759
James Povijua	New Mexico Sustainable Economy Advisory Committee	Chair	james@civicpolicy.com	312-307-4402
Julia Bernal	Pueblo Action Alliance	Director	Julia.f.bernal@gmail.com	505-220-0051
Raymond Martinez	Pueblo of San Ildefonso	Lieutenant Governor and Tribal Environmental Director	rmartinez@sanipueblo.org	505-455-4127
Tammy Parker	Pueblo of Zuni Fish and Wildlife	Environmental Specialist	tammy.parker@ashiwi.org	575-782-2484
Camilla Feibelman	Sierra Club Rio Grande Chapter	Executive Director	camilla.feibelman@sierraclub.org	505-715-8388

Priscilla Lucero	Southwest Council of Governments	Director	priscillalucero@swnmcog.org	
Gabe Pacyniak	University of New Mexico Natural Resources and Environmental Law Clinic	Associate Professor of Law	pacyniak@law.unm.edu	202-460-3820
Cydney Beadles	Western Resources Advocates	Senior Staff Attorney	cydney.beadles@westernresources.org	505-231-7042