

MEMORANDUM

TO: New Mexico Environment Department
Construction Programs Bureau
1190 St. Francis Drive (Runnels Bldg.)
P. O. Box 5469
Santa Fe, NM 87502-5469

FROM:

DATE:

RE: **Project No.** _____
Authorization To Make Payment To Payee On Our Behalf

Dear Project Administrator:

As per the grant agreement, you are hereby authorized to make payment on our behalf to the following payee(s).

1. _____

2. _____

3. _____

Grantee Signatory Authority