



**MICHELLE LUJAN GRISHAM**  
Governor

**HOWIE C. MORALES**  
Lt. Governor

**NEW MEXICO  
ENVIRONMENT DEPARTMENT  
Drinking Water Bureau**

Utility Operator Certification Program  
Harold Runnels Building  
1190 Saint Francis Drive, S2050 (87505)  
PO Box 5469, Santa Fe, NM 87502-5469  
Telephone (505) 827-2802 Fax (505) 476-8656  
[www.env.nm.gov/drinking\\_water/utility-operator-certification-program/](http://www.env.nm.gov/drinking_water/utility-operator-certification-program/)



**JAMES C. KENNEY**  
Cabinet Secretary

**JENNIFER J. PRUETT**  
Deputy Secretary

**REQUIRED INFORMATION FOR APPROVAL OF  
TRAINING CREDITS**

- Name of training provider
- Date/s of training
- Location of training (city & state)
- Contact name and phone number
- Number of training contact hours (please do not include lunch or other breaks)
- Agenda/detailed outline, by hour, including starting & ending times
- Instructor's name and operator ID number (if certified water/wastewater operator)
- NO MORE THAN 30 DAYS FOLLOWING THE TRAINING A TYPED LIST OF ATTENDING OPERATORS WITH PHONE NUMBERS AND EMAIL ADDRESSES OF OPERATORS WITH New Mexico Operator ID number, (if they have one issued to them at the time of the Training Event)

Requests for operator training class credit approval must be submitted to Nile Carver, ([nile.carver@state.nm.us](mailto:nile.carver@state.nm.us)) at least 30 days prior to the training class starting date.

**A CERTIFICATE OF COMPLETION MUST BE PROVIDED TO THE OPERATORS UPON COMPLETION OF THE TRAINING**