EXAMPLE

WATER LABORATORY

123 Someplace
Somewhere NM 888888
505-555-5555

ANALYTICAL REQUEST

Request ID Here	One Form Per Sample		One Form Per Sample	Accession # Here

LAB USE >>> ONLY	DATE <<< TIME STAMP	SAMPLE TEMPERATURE (deg C):		Field preservation confirmed
		Sample Priority (If 1 or 2 call lab): 3	☐ Preserved to pH < 2 at Lab	Date/Initial:

SUBMITTER CODE (3-digit): **077**	LAB REMARKS:		
◉ 55000 (DWB-SDWA - fee-for-service)	○ 55420 (DWB-non-reg. contaminants)	○ 64000 (Individual client fee-for-service)	○ OTHER
NMED AREA OFFICE: **SANTA FE AREA**	SAMPLER NAME:	SAMPLE CONTACT:	
WATER SYSTEM ID: **NM3500000**	WATER SYSTEM NAME: **ABC123 HOMEOWNERS ASSOCIATION**		
FACILITY/LOCATION: **DIST**	FACILITY ID: **00101000**	SAMPLING POINT ID: **SP001010001**	

FIELD DATA AND REMARKS	☐ *Non-chlorinated* ☐ *Chlorinated*	*Residual (mg/l):*	*pH:*	*Conductivity (uS/cm):*	*Temperature (deg. C):*
	Field remarks:				

SAMPLING DOCUMENTATION	☐ *NMED monitoring* ☒ *Compliance* ☐ *Confirmation* ☐ *Composite* ☐ *Split with facility* ☒ *Grab sample* ☐ *Non-compliance* ☐ *Other*	*Describe:*
SAMPLE TYPE	☐ *Non-filtered Water* ☐ *Filtered water* ☐ *Raw water* ☒ *Finished water* ☐ *Other air/liquid/solid*	*Describe:*
PRESERVATION	☐ *None* ☐ *Stored Shipped at < 4 C* ☐ *HCl added to pH <= 2* ☐ *HNO3 added to pH <=2* ☐ *H2SO4 added to pH <= 2* ☐ *Lab to acidify* ☐ *NaOH added to pH >= 12* ☐ *Other* ☐ *C6H8O6 acid added* ☐ *Acidified at Lab* ☐ *Na2S2O3*	*Describe:*

Analysis Requested:	Lead and Copper (Pb and Cu) (40 CFR 141)
Additional Analytical Requests:	

CHAIN OF CUSTODY

MUST BE FILLED OUT FOR ALL COMPLIANCE SAMPLES

Sample was Collected By:	**Print Name**	**Signature**	**Sampler / Operator ID #**	**Date of Collection MM/DD/YY**	**Time of Collection HHMM (24 HR)**
	Tamper-Proof Seal -	☐ **Not Present**	☐ **Present & Intact**	☐ **Present & Damaged**	
Placed in Care of:	**Print Name of Carrier**	**Tracking Number / Bill of Lading**		**Date MM/DD/YY**	**Time HHMM (24 HR)**
	Tamper-Proof Seal -	☐ **Not Present**	☐ **Present & Intact**	☐ **Present & Damaged**	
Relinquished by:	**Print Name of Receiver**	**Signature of Receiver**		**Date MM/DD/YY**	**Time HHMM (24 HR)**
	Tamper-Proof Seal -	☐ **Not Present**	☐ **Present & Intact**	☐ **Present & Damaged**	

TO BE FILLED OUT BY LABORATORY PERSONNEL ONLY

Relinquished by:	**Print Name of Receiver**	**Signature of Receiver**		**Date MM/DD/YY**	**Time HHMM (24 HR)**
	Tamper-Proof Seal -	☐ **Not Present**	☐ **Present & Intact**	☐ **Present & Damaged**	

Comments:

Comments: