

Minutes of the NM WARN Steering Committee Meeting May 30, 2008

Attendees:

Matt Holmes, NMRWA, (800) 819-9893, matt@nmrwa.org
Andrew Sweetman, NMRWA, (505) 228-4316, andrew@nmrwa.org
Ernest Thompson, City of Gallup, (505) 863-1207, ethompson@ci.gallup.nm.us
Michael DeClerq, City of Gallup, (505) 870-0034, mdeclerq@ci.gallup.nm.us
Robert Gallegos, City of Santa Fe, (505) 955-4232, rmgallegos@santafenm.gov
Louis Martinez, ABCWUA, (505) 304-8477, lbmartinez@abcwua.org
Erick Farley, City of Lovington, (575) 704-9174, wastewater@valornet.com
Jerry Lewis, NMED/DWB, (505) 222-9534, jerome.lewis@state.nm.us

1. Discussion of the WARN mutual aid agreement
 - A. Agreed to add overtime and professional services (contractors) as reimbursable expenses.
 - B. Added requirement to inform NM WARN Committee upon withdrawing aid
2. Voting to approve/reject the mutual aid agreement
 - A. Unanimous approval of the agreement
3. Discussion of timeframe for period of review and comment
 - A. Decided on 3 months from the date the e-mail notification is sent out
 - B. No changes to the agreement will be made after the agreement is finalized. The agreement contains provisions for modification.
4. Discussion of the parameters for attorney, owner, board member or operator review and comment.
 - A. Decided that the review should focus on major, “deal breaking” legal issues
5. Discussion of content and style of the e-mail that will be sent out to community water systems notifying them of the opportunity to review and comment on the mutual aid agreement.
 - A. Reference the fact that 26 states have adopted this agreement (or one like it)
 - B. Reference incidents in other states where the state WARN has been activated, example: Alamosa, Colorado
 - C. Look into getting support from the Secretary of the NM Environment Department.
6. The NM WARN Executive Committee will review the proposed e-mail notification and make needed changes before it is sent out.
7. The approved draft agreement and e-mail will be sent to all NM CWSs serving >3300 and all other CWSs that we have an accurate e-mail address for. The agreement and the e-mail notification will be posted on the following websites:
 - A. NMED/DWB (Security)

- B. NMRWA
- C. The NM Municipal League
- D. Rural Community Assistance Corporation (RCAC)

New Business: None

Acronyms

ABCWUA – Albuquerque-Bernalillo County Water Utility Authority
CWS – Community Water Systems
EMAC – Emergency Management Assistance Compact (interstate mutual aid)
NM DPS – NM Department of Public Safety
NMED/DWB – NM Environment Department, Drinking Water Bureau
NMRWA – NM Rural Water Association
WARN – Water Wastewater Alert Response Network