

MEMORANDUM

TO: Mayors, County Commission Chairmen, Council of Governments,
Community Development Council Members, Interested Groups and
Individuals

FROM: _____
Dolores Gonzales, Bureau Chief

DATE: July 14, 2008

RE: **2009 Community Development Block Grant Application Workshop**

The 2009 Community Development Block Grant Application Workshop is scheduled for Wednesday & Thursday, August 20 & 21, 2008 at the Inn and Spa at Loretto, 211 Old Santa Fe Trail, Santa Fe, New Mexico 87501.

The purpose of this workshop is to train prospective applicants for the 2009 CDBG application process. Participants will include staff from local governmental entities, COG's and special districts throughout the state.

Anyone applying **must** submit an application on our CDBG application form. We will accept the previous year application if the community was not funded in 2008, with the following conditions: if the applicant, after conducting the required public hearing, determines that the previous year's CDBG unfunded application is still a priority, the applicant must submit the original along with a current year's resolution, updated project budget and schedule and any other information required by division staff.

Information regarding hotel accommodations may be obtained by calling the Inn and Spa at Loretto at 1-505-988-5531 or The Sage Inn, 725 Cerrillos Rd. Santa Fe, NM at 1-505-982-5952. Reservations need to be made no later than Wednesday July 23, 2008.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or services to attend or participate in the workshop, please contact Ms. Ariana Vigil at 827-4975.

For additional information regarding this meeting, please contact Mrs. Dolores Gonzales at 827-4972.

2009 NEW MEXICO CDBG APPLICATION WORKSHOP

Local Government Division,
Department of Finance & Administration

Inn and Spa at Loretto

211 Old Santa Fe Trail

505-988-5531

Santa Fe, NM 87501

August 20-21, 2008



Wednesday August 20, 2008

7:30 am

REGISTRATION

REGISTRATION DESK

WORKSHOPS:

8:00 am – 8:30am

Welcome from Mr. Robert Apodaca Director, Local Government Division and Ms. Dolores Gonzales Bureau Chief, Local Government Division

ROOM

ZUNI BALLROOM

8:30-9:30

Environmental Assessment

Presented by Ruby Rael, Project Manager

ROOM

TESUQUE

Property Acquisitions

Presented by Bobbye Rose, Village Administrator

Planning

Presented by Susan Maestas, Project Manager

ROOM

ACOMA NORTH

Survey's

Presented by Angela Quintana, Project Manager

ROOM

ACOMA SOUTH

Rating and Ranking

Presented by Gerald Garcia and Ryan Serrano, Project Managers

ROOM

CHACO EAST

National Objectives

Presented by Patrick Gomez, Project Manager

Citizen Participation

Presented by Monica Roybal, Project Manager

ROOM

CHACO WEST

9:40 am – 10:40

Environmental Assessment

Presented by Ruby Rael, Project Manager

ROOM

TESUQUE

Property Acquisitions

Presented by Bobbye Rose, Village Administrator

Planning

Presented by Susan Maestas, Project Manager

ROOM

ACOMA NORTH

Survey's

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CHACO EAST

National Objectives

Presented by Patrick Gomez, Project Manager

Citizen Participation

Presented by Monica Roybal, Project Manager

ROOM

CHACO WEST

10:50-11:50

Environmental Assessment

Presented by Ruby Rael, Project Manager

ROOM

TESUQUE

Property Acquisitions

Presented by Bobbye Rose, Village Administrator

Planning

Presented by Susan Maestas, Project Manager

ROOM

ACOMA NORTH

Surveys

Presented by Angela Quintana, Project Manager

ROOM

ACOMA SOUTH

Rating and Ranking

Presented by Gerald Garcia and Ryan Serrano, Project Manager

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CHACO EAST

National Objectives

Presented by Patrick Gomez, Project Manager

Citizen Participation

Presented by Monica Roybal, Project Manager

ROOM

CHACO WEST

11:50 pm – 1:00 pm

LUNCH ON YOUR OWN

1:00-5:00

RFP Process and Professional Services

Presented by Richard Rose, Bureau Chief and Michael Trujillo

ROOM

ZUNI BALLROOM

WORKSHOPS cont.:

Thursday, August 21, 2008

7:30 am Refreshments

8:00 am – 8:15 am **Opening Remarks**

Presented by Dolores Gonzales, Bureau Chief of Local Government Division

ROOM

ZUNI BALLROOM

8:15 am – 10:15 am **How to Fill out Application**

Presented by Patrick Gomez and Angela Quintana, Project Managers

10:25 am – 11:30 pm **Legislative Funding**

Presented by Hubert Quintana, Executive Director SENMCOG

11:30 pm – 1:00 pm **LUNCH ON YOUR OWN**

1:00 pm-2:00 pm **Legislative / Anti- Donation Presentation**

Presented by Gregg Shaffer and Judith Amer, DFA Legal Counsel

2:00 pm-2:30 pm **Legislative Pay Request Process**

Presented by Barbara Romero, Project Manager

ROOM

ZUNI BALLROOM

2:45 pm-3:45 pm

Annual Water/ Wastewater User Survey

Presented by Margaret Ryan, Project Manager

3:45 pm - 4:30 pm

Uniform Funding Application “Your Golden Passport to Money”

Presented by Richard Rose, Bureau Chief, NMENV

Department of Finance & Administration
Local Government Division
2008 CDBG APPLICATION WORKSHOP
AUGUST 20th & 21st

REGISTRATION FORM

NAME _____ TITLE _____

ENTITY _____

ADDRESS _____ CITY _____ STATE _____

ZIP _____

TELEPHONE _____ FAX _____

E-MAIL _____

Additional Grantee Attending (if attending) _____

\$35.00 CDBG Manual Fee for Non-County/Municipality/Council of Government (COG)

You may send a check payable to NM Municipal League, P.O. Box 846, Santa Fe, New Mexico 87504 or pay at registration.

PLEASE RETURN BY AUGUST 11, 2008 TO:

Ariana Vigil, Administrative Assistant
Local Government Division
Bataan Memorial Bldg. #202
Santa Fe, New Mexico 87501
FAX #: (505) 827-4948

*Registrant attending must be the person that will be administering the CDBG Grant.