

2008 ICIP Workshops

The Local Government Division/DFA is sponsoring workshops to guide communities in developing the 2010-2014 Infrastructure Capital Improvement Plan. Workshops will detail how to plan, use the website, link ICIP and capital outlay, budget, and estimate costs.

Register for the workshop of your choice by completing the attached form and submitting your information by mail, fax, or email. If a workshop is cancelled and we have your registration, we will notify you of any changes in the schedule. Anyone may attend any workshop; you are not limited to workshops in your region.

The workshops are open to all New Mexico local government staff, legislators, officials, and others wanting to have a basic understanding of the ICIP process. Please plan to attend if you are new to the ICIP or want a "refresher course" on the process, or if you have questions about the program. If you choose not to attend a workshop, please review the 2010-2014 ICIP guidelines, as the process changes slightly each year.



Agenda for Workshops

Times are approximate, and the scheduled lunch break is based on a 9 a.m. start.

90 Minutes **ICIP Plan Development — Background, Benefits, and Process**
Jessica Eaton Lawrence, ICIP Coordinator, LGD

Break

90 Minutes **An Introduction to the ICIP Website**
Jessica Eaton Lawrence, ICIP Coordinator, LGD

Break / Lunch on your own

90 Minutes **Presenting Reliable Cost Information for the ICIP: Cost Estimating, Integration of Asset Needs, Operating Expenses and Revenues**
Staff, New Mexico Environmental Finance Center

Workshop Dates/Locations

- April 14 & 15 9 am-3 pm. Gallup. Gallup McKinley County Schools Media Center and Technology Center, 700 South Boardman Drive.** Two days of workshops to accommodate smaller groups in a computer lab; you only need to attend one day. For help with directions, contact the NWNMCOG at 505-722-4327.
- April 16 9 am-3 pm. Silver City. Grant County Administration Building, 1400 Hwy. 180 East.** For more help with directions, contact Gloria Terrazas, Southwest Council of Governments, at 575-388-1509.
- April 17 9 am-3 pm. Las Cruces. Dona Ana County Building, 845 N. Motel Blvd., Room 1-113.** From I-10, take exit #139 / Motel Blvd. Take Motel Blvd. [NM 292] north for approximately 1 mile. The Dona Ana County Government Center will be on your left. A sign will be posted at the building directing you to the meeting room. For more help with directions, contact South Central Council of Governments at 575-744-0039.
- April 24 10 am-2 pm. Angel Fire. Angel Fire Community Center, 71 Valley Road.** In conjunction with the NE RPO meeting. For more help with directions, call Lesah Sedillo, North Central NM Economic Development District, at 505-827-7313.
- April 25 9 am-3 pm. Clovis. New Mexico Workforce Connection, 111 N. Main.** Northeast corner of Main and 1st Streets. For help with directions, call Gregg Williams, Eastern Plains Council of Governments, at 575-762-7714.
- April 28 9 am-3 pm. Albuquerque. Mid-Region Council of Governments office, 809 Copper, Board Room.** Exit I-25, go west on Lead, north (right) onto 6th St., west (left) onto Copper, go two blocks to the office, which is a large, white, two-story building on the right. For help with directions, call Ann Simon or receptionist, MRCOG, at 505-247-1750.
- April 29 9 am-3 pm. Roswell. Eastern New Mexico University-Roswell, Occupational Training Center, Room 105.** At Roswell Industrial Air Park. From the center of Roswell, go south on Main Street about 6 miles (do NOT make the left onto 285 to Artesia). At the T, turn right and go ½ block and turn left on University. Further directions available at 575-624-6131 (Southeast NM Economic Development District).

Registration Form

The workshops are free, but space is limited; please register to assure a place. Local governments, tribes, and special districts may attend any workshop in any region.

I will attend the following workshop (please check box):

- Gallup, Monday, April 14
- Gallup, Tuesday, April 15
- Silver City, Wednesday, April 16
- Las Cruces, Thursday, April 17
- Angel Fire, Thursday, April 24
- Clovis, Friday, April 25
- Albuquerque, Monday, April 28
- Roswell, Tuesday, April 29

Name _____

Title _____

Organization _____

Address _____

Telephone _____

Fax _____

Email _____

Special Needs/Requests _____

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or services to attend or participate in the workshops, please contact our offices one week prior to the workshop, or as soon as possible.

RETURN REGISTRATION TO:

Jessica Eaton Lawrence

Local Government Division, Bataan Memorial Building #202

Santa Fe, NM 87501

JessicaE.Lawrence@state.nm.us

Telephone 827-4973

Fax 827-4948

Department of Finance and Administration
Local Government Division
Bataan Memorial Building, Room 202
Santa Fe, New Mexico 87501