



# New Mexico Water Workshops March 2016

The New Mexico Environment Department (NMED) Drinking Water Bureau and Rural Community Assistance Corporation (RCAC) are offering free trainings for water system board members in your area!

## Basic Board Duties and Responsibilities

9 a.m.-4 p.m., 6 CEUs offered (Lunch is one hour, on your own)

**Topics include:**

- Responsibilities of a water system board
- How to run a board meeting
- Safe Drinking Water Act – an overview for board members
- Understanding the laws and regulations applicable to your water system
- How to conduct an election
- Introduction to water rights for water systems

**March 8, 2016**

Coyote Del Malpais Golf Course  
2001 George Hanosh Blvd.  
Grants, NM 87020

<http://www.events.rcac.org/assnfe/ev.asp?ID=745>

**March 10, 2016**

Socorro County Annex Building  
298 Neel Ave.  
Socorro, NM 87801

<http://www.events.rcac.org/assnfe/ev.asp?ID=747>

## Community Leadership

9:30 a.m.-1:30 p.m., lunch will be provided by RCAC; 3 CEUs offered

Join us in a uniquely effective leadership development workshop. You will learn tools to be more intentional, effective and energized leaders. Participants must be current or aspiring members of water or sewer system boards of directors.

**Topics include:**

- Introduction to leadership and community development best practices
- Working with people, conflict transformation, and building community communication
- Boards and their role in organizational development

**March 19, 2016**

Vadito Community Center - Picuris Road #5 (off State Road 75) • Vadito, NM 87578

<http://www.events.rcac.org/assnfe/ev.asp?ID=756>

## Basic Financial Management

9 a.m.-4 p.m., 6 CEUs offered (Lunch is one hour, on your own)

**Topics include:**

- How to develop an annual budget
- Financial statements and reporting
- Reserve accounts recommended for water systems
- Rate setting basics
- Introduction to asset management

**March 31, 2016**

NMED Office • 121 Tijeras Ave NE • Albuquerque, NM 87102

<http://www.events.rcac.org/assnfe/ev.asp?ID=748>



These trainings are funded by the New Mexico Environment Department Drinking Water Bureau through the Drinking Water State Revolving Fund.

**Registration:** There is **NO** fee to attend these workshops, but please register in advance to attend, as space is limited.

**Questions?** For questions on content, contact Laura Dubin at [LDubin@rcac.org](mailto:LDubin@rcac.org) or by phone at: (505) 819-8511. For questions on registration, contact Mark Wiseman or Kim Strong at (800) 283-7222 ext. 1429 or by e-mail: [registration@rcac.org](mailto:registration@rcac.org).

### New Mexico March Workshops Registration Form

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company or Water System: \_\_\_\_\_ Are you a board member?  Yes  No

Preferred phone:  Work  Home  Cell ( \_\_\_\_\_ ) \_\_\_\_\_ Preferred address:  Organization or  Home

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Special needs:** If you have special needs addressed by the Americans with Disability Act, please notify RCAC at 916/447-9832 ext. 1064 at least three weeks prior to the workshop(s) that you are attending, so that we can make accommodations for you.

**Please register me for the following workshop(s):**

**Basic Board Duties: Grants**

March 8, 2016

**Community Leadership**

March 19, 2016

**Basic Board Duties: Socorro**

March 10, 2016

**Basic Financial Management: Albuquerque**

March 31, 2016

**You can register online at: [www.rcac.org](http://www.rcac.org), under Trainings and Events, or fax your registration to: RCAC at 916/372-5636**