



New Mexico Environment Department  
Field Operations & Infrastructure Division  
Environmental Health Bureau

## Registration Form State and Tribal Food Safety Program

Name of Pueblo/Tribe: \_\_\_\_\_

Business Name: \_\_\_\_\_

Owner or Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

List of baked goods to be sold (attach a label for each item):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location(s) where baked goods will be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tribal Health Authority

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

**Return form to local Environmental Health Bureau Office (see attached list for locations)**



New Mexico Environment Department  
Field Operations & Infrastructure Division  
Environmental Health Bureau

# State and Tribal Food Safety Program

## Requirements for Participation

In order to participate in this food safety program, follow the steps outlined below:

1. Complete the Registration Form and return it to the local Environmental Health Bureau Office (see attached list for locations).
2. The menu will be limited to non-potentially hazardous baked goods as approved by the local Environmental Health Bureau Office. Examples of baked goods include horno breads, cookies, high fruit & sugar containing pies, etc. No baked goods requiring refrigeration or other temperature control, such as cream-filled baked goods, cheesecake, custard pies, etc., will be allowed.
3. Approved baked goods can only be sold at locations within the New Mexico Environment Department's regulatory jurisdiction. Sale of baked goods shall be made directly to the consumer at venues such as farmers markets, temporary road side stands, fiestas, and other temporary events at off-tribal land locations. Sale of baked goods to retail outlets at off-tribal land locations (such as grocery stores or restaurants for resale) is not allowed.
4. All baked goods shall be individually packaged in food grade containers and labeled with an approved label.
5. Approved labels shall include the common name of the baked good, name of the family or business making the baked goods, address where the baked goods were made, telephone number, and a list of the individual ingredients contained in the product (in descending order of quantity). Attach a copy of the proposed label for each product to this registration form. Example:

<p style="text-align: center;"><b>Sugar Cookies</b> <b>Family Baked Goods</b> <b>1234 Main St.</b> <b>Reservation, NM 80000</b> <b>505-123-4567</b> <b>Ingredients: Flour (wheat), sugar, water, oil, salt</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

6. Any additions to the list of approved baked goods or changes to ingredients after approval will require submittal of a new registration form.

## Environmental Health Bureau Office Locations

### District I

#### **Albuquerque (District Office)**

5500 San Antonio Dr., NE  
Albuquerque, NM 87109  
Phone - (505) 222-9500  
Fax - (505) 222-9510

#### **Gallup**

905 Metro Avenue  
Gallup, NM 87301  
Phone - (505) 722-4160  
FAX - (505) 863-2664

#### **Grants**

900 Mount Taylor Road  
Grants, NM 87020  
Phone - (505) 287-1346  
FAX - (505) 287-1345

#### **Clovis**

100 E. Manana, Unit 3  
Clovis, NM 88101  
Phone - (575) 762-3728  
Fax - (575) 769-2527

#### **Los Lunas**

1052 Main NE, Suite C  
Los Lunas, NM 87031  
Phone - (505) 841-5280  
FAX - (505) 841-5284

#### **Rio Rancho**

4359 Jager Drive NE, Suite B  
Rio Rancho, NM 87144  
Phone - (505) 771-5980  
FAX - (505) 771-5981

#### **Socorro**

198 Neel Avenue  
Socorro, NM 87801  
Phone - (575) 835-1287  
Fax - (575) 835-1287

#### **Tucumcari**

P.O. Box 1081 / 113 W. Center  
Tucumcari, NM 88401  
Phone - (575) 461-1671  
Fax - (575) 461-1864

---

### District II

#### **Santa Fe (District Office)**

2540 Camino Edward Ortiz  
Santa Fe, NM 87507  
Phone - (505) 827-1840  
Fax - (505) 827-1839

#### **Espanola**

712 La Joya Street  
Espanola, NM 87532  
Phone - (505) 753-7256  
Fax - (505) 753-1840

#### **Farmington**

3400 Messina Drive, Suite 5000  
Farmington, NM 87402  
Phone - (505) 566-9741  
FAX - (505) 566-9757

#### **Taos**

145 Roy Road  
Suite B  
Taos, NM 87571  
Phone - (575) 758-8808  
Fax - (575) 758-9851

#### **Raton**

1277A South Second Street  
Raton, NM 87740  
Phone - (575) 445-3621  
Fax - (575) 445-3376

#### **Las Vegas**

2538 Ridgerunner Road  
Las Vegas, New Mexico 87701  
Phone - (505) 454-2800  
Fax - (505) 425-6604

---

### District III

**Las Cruces (District Office)**

1170 North Solano Drive, Suite M

Las Cruces, NM 88001

Phone - (575) 524-6300

Fax - (575) 526-3891

**Alamogordo**

1015 Cuba Avenue

Alamogordo, NM 88310

Phone - (575) 437-7115

Fax - (575) 434-1813

**Deming**

405 East Florida Street

Deming, NM 88030

(575) 546-1464

Fax - (575) 546-9075

**Carlsbad**

406 N. Guadalupe, Suite C

Carlsbad, NM 88220

Phone - (575) 885-9023

Fax - (575) 887-9283

**Silver City**

3082 32nd Street By-Pass Road

Suite D

Silver City, NM 88061

Phone - (575) 388-1934

Fax - (575) 388-3258

**Roswell**

1914 W. Second

Roswell, NM 88201

Phone - (575) 624-6046

Fax - (575) 624-2023

**Hobbs**

1923 North Dal Paso St.

Hobbs, NM 88240-3023

Tel - (575) 391-2993 ext. 4133

Fax - (575) 393-0906

**Ruidoso**

1216 E. Mechem, Building 2

Ruidoso, NM 88345

Phone - (575) 258-3272

Fax - (575) 258-4891