



State of New Mexico
ENVIRONMENT DEPARTMENT
Environmental Protection Division
Radiation Control Bureau
Montoya Bldg.



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REGISTERING TO PROVIDE RADIOLOGICAL SERVICES

In accordance with Part 2, Section 204, of the New Mexico Radiation Protection Regulations governing the Registration of Radiological Servicing and Services, any applicant shall complete a Department provided application for registration and attach all pertinent credentials. No fee is charged for registration. The Radiation Protection Program issues certificates of registration for the categories listed below:

Categories Requiring Registration

Personnel Dosimetry Services – External
 Calibration of Radiation Emitting Equipment
 Installing, Servicing, or Providing Radiation Emitting Equipment
 Radiation Safety Training - Radiation Emitting Equipment only
 Qualified Expert – Health Physics - Radiation Emitting Equipment only
 Qualified Expert – Medical Physics - Radiation Emitting Equipment only

Any persons registered with this State are required to possess adequate credentials for their particular disciplines. Along with your completed application, submit any information that proves qualification to perform the services requested. This includes résumés of the persons providing the services, a corporate résumé or overview, certifications, and letters of recommendation. For each discipline, also include copies of procedures for calibrating radiation measuring instruments and outlines for radiation safety training.

INSTRUCTIONS FOR SUBMITTING THE APPLICATION:

Prior to submitting the application, the applicant, is required to read and understand the requirements of the applicable sections of the New Mexico Radiation Protection Regulations (20.3 NMAC). The regulations are available on-line at:

<http://www.nmcpr.state.nm.us/nmac/ title20/T20C003.htm>

- Complete the form “Application for Registration to Provide Radiological Services”.
- Provide a description of the intended scope of activities.
- Provide corporate information or résumé for personnel to be considered for registration.
- Provide documentation demonstrating that all personnel working under the registration will possess adequate training, experience, and qualifications necessary to safely and adequately discharge their duties.
- The application must be completed by the individual applying for registration or an authorized principal in the business or organization seeking registration.

