



New Mexico Environment Department  
 Petroleum Storage Tank Bureau  
 2905 Rodeo Park Drive East, Bldg. 1  
 Santa Fe, NM 87505  
 (505) 476-4397

## Instructions for Using Petroleum Storage Tank Bureau Online Resources

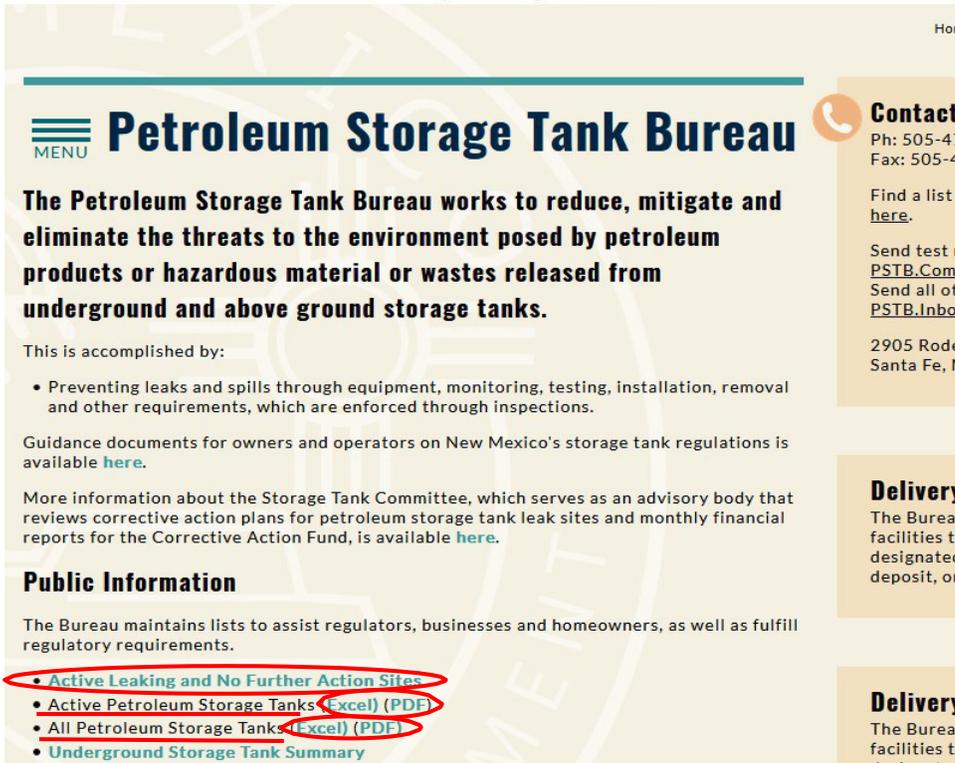
These online instructions will help you find:

- If a location is associated with an UST or LUST and what its status is;
- The Facility ID and/or Release ID, which will help if filing an information request; and
- Documents such as most recent remedial action report, inspection report or NFA letter.

1. If you are looking for more information on a known UST or LUST, please go to the Petroleum Storage Tank Bureau home page: [https://www.env.nm.gov/petroleum\\_storage\\_tank/](https://www.env.nm.gov/petroleum_storage_tank/). At the bottom, click on the [Active Leaking and No Further Action Sites](#) link. The **Collection: PSTB Active Leaking and No Further Action Sites** lists active sites by name, address, etc. (.pdf and .xlsx) in three categories.



Can't find what you're looking for? [Click here](#) to visit the archived NMED site.



The **PSTB Active Sites** document lists all active sites by name, address, etc.

The **PSTB Active Leaking Sites** lists all active leaking sites.

The **PSTB Release No Further Action Sites** lists NFA sites.

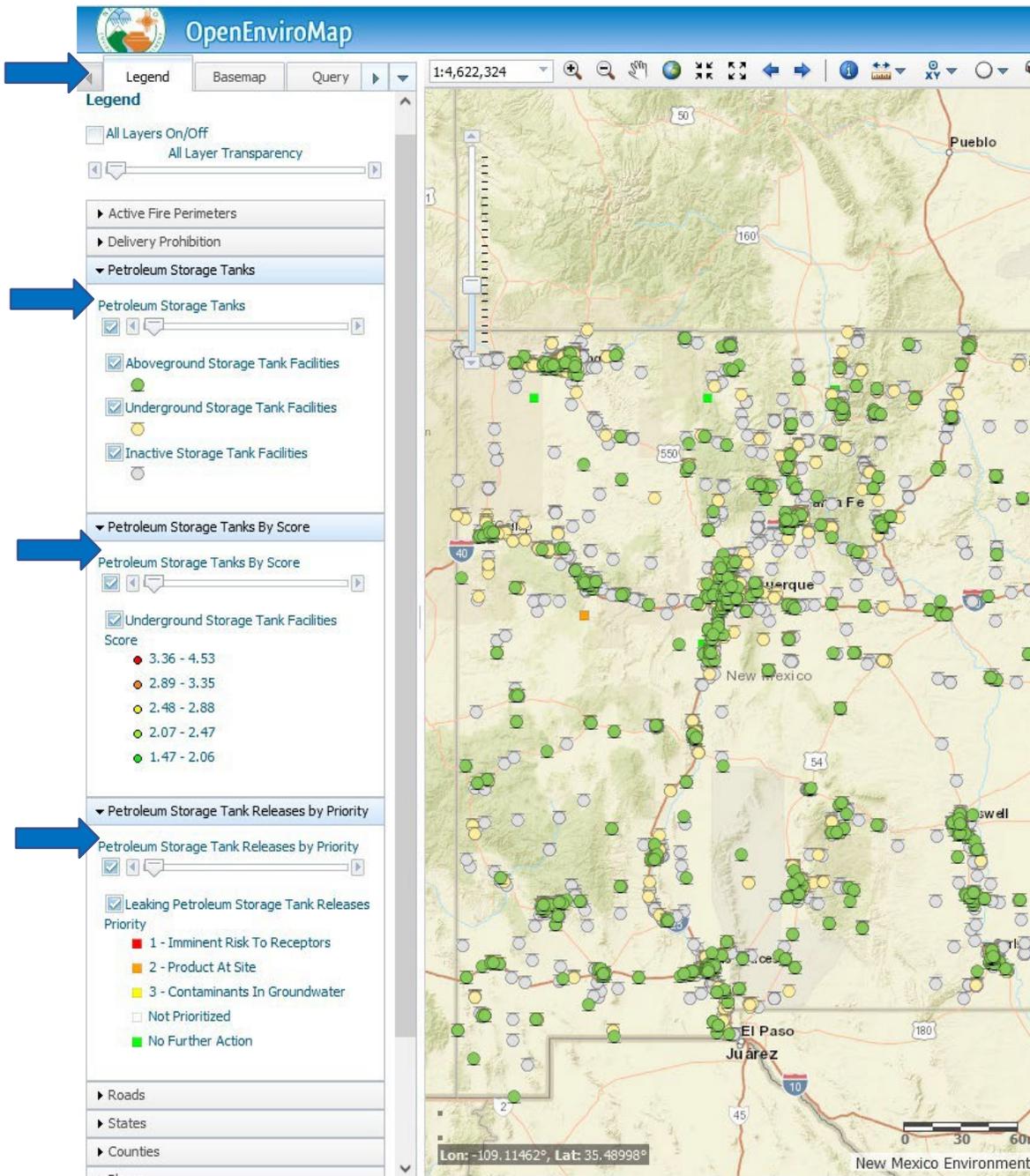
Click on the version of the document you need and the link appears in the right-hand corner.

You can search a spreadsheet by pressing Ctrl+F, or by going to Find & Select (all the way to the right) on the 'Home' tab of the spreadsheet, selecting Find, and entering an address or part of an address, a name, or any information you'd like to search on and then clicking on Find Next repeatedly to find all records that fit your search.

You can download the No Further Action (NFA) letter for many sites by clicking the link in the last column of the NFA spreadsheet. If the No Further Action letter is not online and you need it or any other information, submit an information request. Instructions are below in Section 5.

2. If you are looking for information about the presence of underground or aboveground storage tanks at an address, please download the **All Petroleum Storage Tanks** list, also at [https://www.env.nm.gov/petroleum\\_storage\\_tank/](https://www.env.nm.gov/petroleum_storage_tank/). This lists all storage tanks in the state that fall or fell under our regulations and have been registered with us, whether they are still present or not. This spreadsheet can be searched the same way as the above ones. If you only need to know about tanks that are currently in use or temporarily out of use, download the **Active Petroleum Storage Tanks** list. The Excel versions of these lists will probably be most useful.

3. For a graphical search try, the Petroleum Storage Tank Facilities and Release Sites (GoNM) map [Petroleum Storage Tank Facilities, Releases, and Reports \(GoNM\)](#). The OpenEnviroMap lists all Petroleum Storage Tank facility data by priority and score. It provides links for review and download of site documents, including NFA letters. Not all information about each site and facility has been uploaded there, but many documents have been.



Once you are in GoNM (It says OpenEnviroMap\* at the top.)

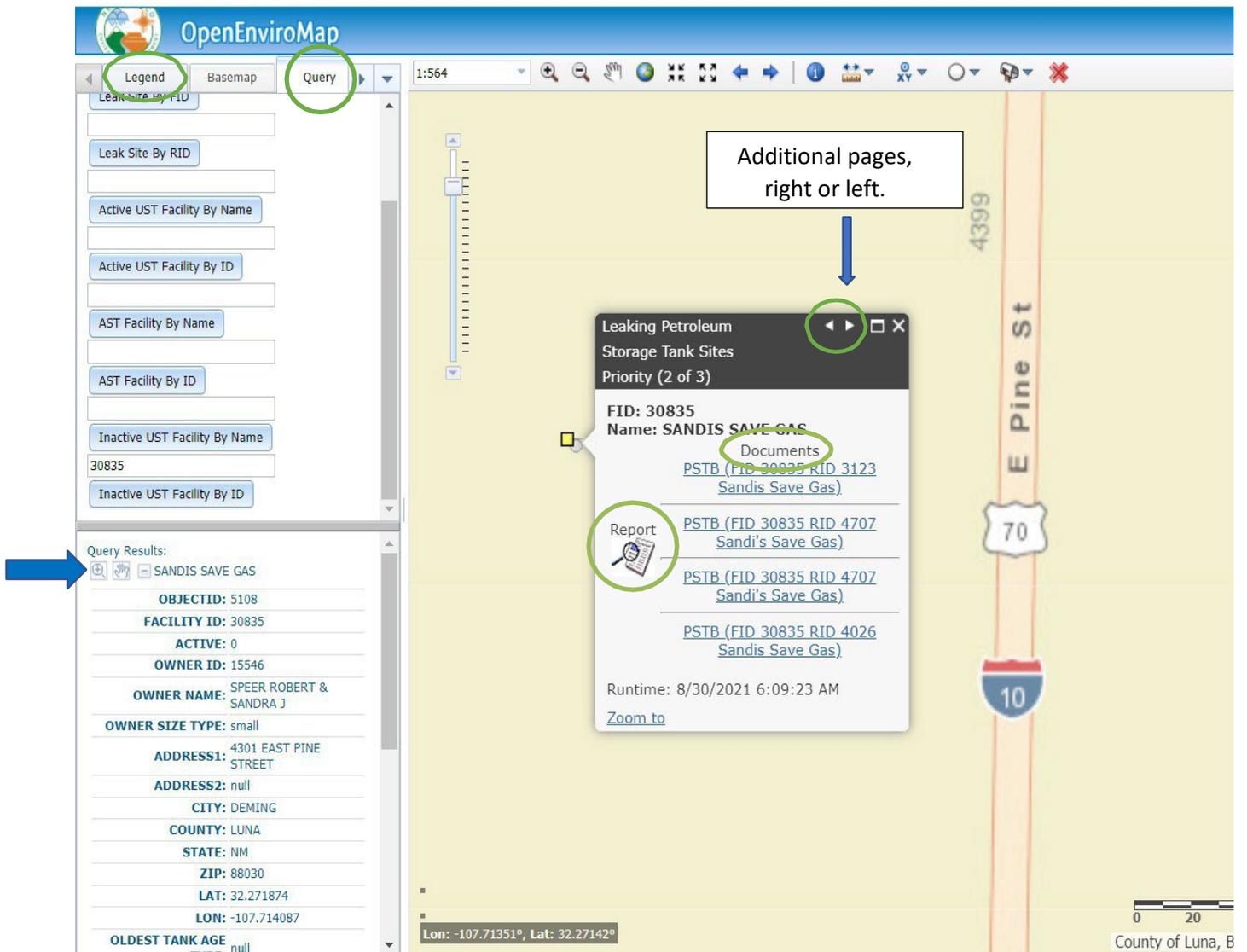
The software opens to the Legend tab at the top left.

Make sure you open and check all three boxes: Petroleum Storage Tanks, Petroleum Storage Tanks by Score, and Petroleum Storage Tank Releases by Priority.

You can also open the Delivery Prohibition box.

There are a number of ways to search for a site.

**A. If you know the name, Facility ID, or Release ID of the site, you may click on the tab that says “Query” at the top left. Enter the number or name in the appropriate blank space above the blue label bar. NOTE: There are separate boxes for different types of sites. The categories are not exclusive, so if you don’t get results from one box, try another. Searching by PSTB IDs or Facility number is more reliable than searching by a name due to variations in name. Query results will appear at bottom left.**



Click on the plus sign  for a more information. You can zoom to the site on the map with the  zoom tool. To find out more, click on the site icon and an information box appears.

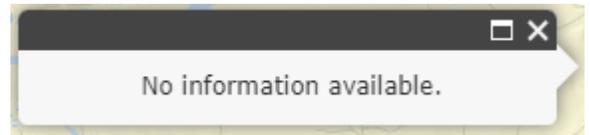
**B. If you do not know the name or ID for the facility or site, you can use the map. It’s easy to use the zoom tool   at the top of the GoNM map to zoom in or out of the area you are interested in. Or use your mouse wheel to zoom and left click on the map to move it. You can check the color and shape of an icon (site) against the legend for its status. To find out more, click on the icon and an information box appears.**



C. **If you know the site address**, you can go to the mailbox symbol  at the top and it will take you right to that site.

D. **Search by longitude and latitude** with this tool  .

E. **General Search Hints:** If you see “No information available,” make sure you are clicking directly on the icon. When the infobox pops up, you can click on either the Report or any link under Documents. Many documents, including NFA letters, are accessible and downloadable through the Documents link. Clicking on the Report icon at the left of the dialogue box will yield additional information. Arrows at the top of the dialog box indicate additional pages of information. Look through all of the pages to find all of the uploaded reports.



- Another site for specific or general information is the Petroleum Storage Tank Facilities and Release Sites at a Glance or “Dashboard”: [Petroleum Storage Tank Facilities, Releases, and Reports \(GoNM\)](#). This dashboard is also graphically based and tracks Petroleum Storage Tank releases, facilities, and tanks across the state. The data may be filtered by counties or legislative district. You can zoom in on the central screen and click on an icon for more information. The screen is bordered on the right and bottom with statistical information boxes. These can be indexed to additional related pages by the arrows at the bottom of each box.
- After consulting all these resources, if you need further information or are required to contact us, you may submit an information request under the Inspection of Public Records Act (IPRA) at [Public Records Requests](#). Please include the specific site address and/or the Facility ID number.

\*There is another OpenEnviroMap site at [OpenEnviroMap](#), which provides more general environmental information.