

**Watershed Protection Assistance Program  
New Mexico Environment Department  
Surface Water Quality Bureau**

<b>Section 1. Applicant Information</b>		
Applicant:		Price Agreement #
Signatory Contact Name:	Phone #	Email:
Project Manager Name:	Phone #	Email:
Applicant Address:		
Project Type:		
Amount Requesting:		Total Project Cost:
Requested Contract Term:		Start Month:
<b>Section 2. Project Location</b>		
Waterbody Name:	HUC 12:	
County:		
Coordinates: Latitude	Longitude	
Project Title:		
<b>Section 3. Overarching Goal of the Project:</b>		
a. Overview Statement:		
b. Estimated Acreage or Miles of Improvement:		

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**Section 4. Project Need and Description:**

a. Need/ Rationale for the Project:

b. Project Description:

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c. List all subcontractors that will be utilized to complete this project (if applicable):

**Section 5. Landownership**

a. Landowner(s):

b. Public benefit of projects on private land, If applicable:

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Section 6. Tasks/Deliverables/Deadlines:			
Task #	Task description	Deliverable(s)	Deadline (month)
1			
2			
3			
4			
5			
6			
7			
8			

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**Section 7. Attachments**

- a. Map of Project Area: Map with sufficient detail to clearly identify the areas where project actions to address identified pollutant sources or riparian habitat impairments will be implemented. The map should include aerial satellite imagery and a legend identifying all features (north arrow, scale bar, access roads).
- b. Budget Spreadsheet Template:
  - If the applicant is a local public body, use the **Budget Spreadsheet Template (Local Public Body)**.
  - If the applicant is a contractor, use the **Statewide Price Agreement Budget Spreadsheet Template**: Contractor costs must align with the quotes provided in a Statewide Price Agreement. The cost of materials will be reimbursed at the cost to the offeror. Travel is reimbursable and may be included in the budget. Include estimated gross receipts taxes, as applicable, in the budget.
- c. Landowner Letter(s) of Support: Contractor must include a letter of support from the landowner, for both private and public lands.

I acknowledge that a final report will be submitted 10 days prior to the end of the grant term. I understand that final payment will not be paid until the report is submitted. The project and all payments must be completed prior to the term end date. Final report requirements are provided in the instructions.

Applications are due April 15th and October 15th to be considered for the contract terms. Applications should be submitted to [WPSPProgram.Manager@env.nm.gov](mailto:WPSPProgram.Manager@env.nm.gov).

For Questions: Please email [WPSPProgram.Manager@env.nm.gov](mailto:WPSPProgram.Manager@env.nm.gov) or call 505-479-0481

NOTE: Only the application form and the requested attachments (Map of Project Area, Budget Spreadsheet Template, Landowner Letter(s) of Support) will be considered. Additional documents are not required and will not be reviewed by evaluators.