Recycling and Illegal Dumping (RAID) Fund — SCRAP TIRE GRANT

INFORMATION AND INSTRUCTIONS Fiscal 2012

RAID FUND - TIRE GRANT INFORMATION AND INSTRUCTIONS
Fiscal Year 2012

For more information contact:

New Mexico Environment Department Solid Waste Bureau

Toni J. Duggan

(505) 827-0559

toni.duggan@state.nm.us

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1. PURPOSE

Money in the fund is appropriated to the New Mexico Environment Department (NMED) for abatement of illegal dumpsites, for processing, transportation or recycling of scrap tires, for providing funds to public landfills in New Mexico to offset the cost of collecting or recycling of tires, and for carrying out the provisions of the Recycling and Illegal Dumping Act.

2. ELIGIBILITY

A municipality, county, Indian nation, pueblo or tribe, land grant community, cooperative association (see definitions) or solid waste authority that meets eligibility requirements established by the New Mexico Environmental Improvement Board. Because this is a reimbursement fund, land grant communities that have no financial structure (checking account, fees, etc.) are encouraged to partner with the county in which they are located.

3. TIMEFRAME

NMED respectfully requests that you submit your application for the FY 2012 funds by **March 25, 2011**. They can either be hand delivered or mailed. If you mail the application, we strongly advise that you contact the Bureau in advance of that date to confirm that the application has been received. **Faxed and electronic applications will not be accepted!** Return completed applications to:

Attn: Toni Duggan
NMED Solid Waste Bureau
1190 St. Francis Dr. #S2050
PO Box 5469
Santa Fe, NM 87502

Tire grant agreements will expire no later than **June 15, 2012.**

Again, applications must be received by 5:00 PM, March 25, 2011.

4. ASSESSMENT PROCESS AND CRITERIA

The New Mexico Environment Department will receive grant applications and will conduct a review based on the assessment criteria listed in Section 11 (Grant Application Score Sheet). The application form is structured around these criteria and the available assessment points are listed in the application form.

5. APPLICATION FORMAT

The application must be submitted on the form provided. It is preferred that applications be provided in an electronic Microsoft Word document. Extra sheets and lines can be added as needed.

6. TYPES OF PROJECTS TO BE FUNDED

Grants can be used to abate illegal tire dumps and stockpiles, for purchase of tire derived products (e.g., ground rubber for playgrounds), for construction of tire bale projects, design of tire bale monofill, transportation, and other tire recycling projects.

NOTE: Funds can only be reimbursed for invoices from a third party.

7. TYPES OF ACTIVITIES/PROJECTS THAT WILL NOT BE FUNDED

The following types of activities will not be eligible for funding (although may constitute in-kind in support of the project):

- Preparation of the grant application;
- Administrative costs;
- Staff and management salaries;
- Redundant equipment; and
- Recycling, processing activities, or purchasing products which utilize less than ninety-five percent of scrap tires from sources in New Mexico.

8. COMPLIANCE WITH REGULATIONS

All tire grant projects must comply with all federal, state and local regulations, including NMED permit requirements and use of a manifest. Registered commercial waste haulers that are hired to transport scrap tires from an illegal dump site or an abatement project are exempt from the manifest requirement.

9. LEVEL AND METHOD OF FUNDING

Applications that provide in-kind or financial contributions will be given priority. A community that is awarded a grant will enter into a grant agreement between itself and the NM Environment Department (Department). Funds awarded will be paid as REIMBURSEMENTS for allowable costs. Copies of all applicable paid vouchers and copies of checks will be submitted to NMED with requests for reimbursement. All requests for reimbursement will be submitted using forms provided by the Department and will be accompanied by appropriate documentation to assure that those costs being reimbursed are correct and within the approved scope of work as described in the grant agreement's project description and budget.

10. DEFINITIONS

A. "Bagel cut" means the cutting of a tire along its tread to form two circular parts. This cut is done by a tire slitter.

B. "Cooperative association" means a refuse disposal district created pursuant to the Refuse Disposal Act, a sanitation district created pursuant to the Water and Sanitation District Act, a special district created pursuant to the Special District Procedures Act or other associations created pursuant to the Joint Powers Agreements Act or the Solid Waste Authority Act.

C. "In-kind" means non-monetary contributions from the participating organization e.g., labor, staff salaries, equipment, fuel, materials.

D. "Passenger tire equivalent" or "PTE" is a conversion factor for changing numbers of scrap tires to weight; for passenger and light truck tires, the total weight of scrap tires, in pounds, divided by 22.5 pounds (the average weight of passenger and light weight tires) produces the passenger tire equivalent.

E. "Processing" means techniques to change physical, chemical or biological character or composition but does not include composting, transformation or open burning.

F. "Scrap tire manifest" is prescribed in 20.9.20.50 NMAC and requires that each shipment of ten or more scrap tires generated, or recycled or disposed in New Mexico, and transported by a scrap tire generator or hauler must be accompanied by a scrap tire manifest that complies with the NM Recycling, Illegal Dumping and Scrap Tire Management Rule (RIDSTMR), in a format approved by the department.

G. "Scrap tire stockpile" is a site which is permitted or registered by NMED as a solid waste facility, tire recycling facility, hauler or civil engineering application that exceeds the number of scrap tires that it is permitted or registered to contain.

G. "Tire-derived product" means a usable product produced from the processing of a scrap tire.

11. GRANT APPLICATION SCORE SHEET

Each member of the tire grant review committee reviews and scores an application based on the following assessment criteria and point system.

Part II - 1. DESCRIPTION OF THE PROJECT	____ (Max. 50 points)
Part II - 2. NEED AND URGENCY FOR THE PROJECT	____ (Max. 25 points)
Part II - 3. FEASIBILITY AND SUSTAINABILITY	____ (Max. 25 points)
Part II - 4. VALUE FOR MONEY (Cost per tire)	____ (Max. 35 points)
Part II - 5. COMMUNITY TIRE MANAGEMENT / BUSINESS PLAN	____ (Max. 10 points)
Part III - BUDGET PROPOSAL	____ (Max. 25 points)
Part IV - ABATEMENT PROJECT INFORMATION (up to 10 pts. per site)	____ (Max. 30 pts.)
TOTAL	**MAX. 200 points**