

# River Stewardship Program RFP Pre-proposal Conference

New Mexico Environment Department

Surface Water Quality Bureau

Karen Menetrey, RSP Coordinator



# River Stewardship Program

## Funding Source

- 2014 NM Legislature appropriated \$2.3 million to NMED “to design and construct projects that improve surface water quality or river habitat statewide and to provide state matching funds required by the terms of any federal grant under the Clean Water Act.”
- Source is severance tax bond funding-used to pay for assets of a long term nature.
- Planning, design, permitting, construction, monitoring costs are fundable as part of a physical project.

# River Stewardship as Capital Outlay



Lower Pecos River (photo © Ken Stinnett), US FWS



Middle Rio Grande, NM Interstate Stream Commission



Redondo Creek, WildEarth Guardians



Upper Pecos River, Food and Shelter

# RSP Goals and Objectives

GOAL: Address the root causes of poor water quality and stream habitat.

## OBJECTIVES:

1. Restore or maintain hydrology of streams and rivers to better handle overbank flows and thus reduce flooding downstream.
2. Enhance economic benefits of healthy river systems such as improved opportunities to hunt, fish, float or view wildlife.
3. Provide state matching funds required for federal Clean Water Act Grants.

# Restore or Maintain Hydrology



Santa Fe River bed re-contouring increases floodplain & vegetation slows flooding. City of Santa Fe



Placer Creek one rock dam controls grade and splits and spreads flow across floodplain. Dryland Solutions



Cebolla Canyon headcut control stops incision and improves access to floodplain. Rio Puerco Alliance



Middle Rio Grande bankline lowering and jetty jack removal increases floodplain access. NM ISC

# Enhance Economic Benefits/ Wildlife and Recreation



Comanche Creek, Quivira Coalition



Pecos River, Upper Pecos Watershed Association



Stewart Meadows, San Antonio Ck, Carson National Forest



Gila River, The Nature Conservancy

# 2014 RSP RFP Schedule

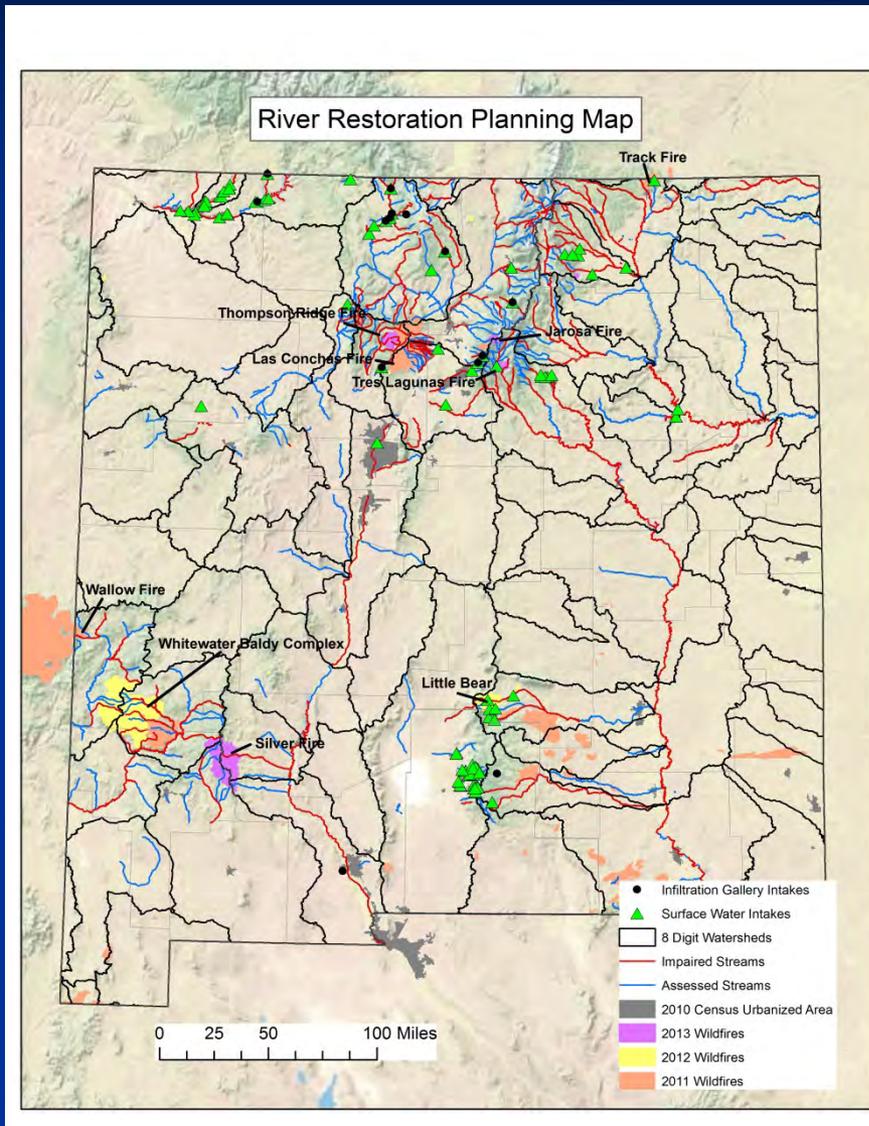
- June 12- Issue RFP
- June 30 & July 2- Pre-Proposal Conferences
- July 16- Acknowledgement of Rect./Written Questions Due
- July 22- NMED's Response to Questions
- July 31- Proposals Due by 3:00 pm to the State Purchasing Div.  
(No late proposals accepted)
- August- Evaluation/Ranking
- September- Discussion with Offerors/ Selection of Finalists
- Sept.- Oct.- Finalize Contracts/Announcement of Winning Projects/ Notification to Unsuccessful Offerors

# EVALUATION CRITERIA

## Program Alignment

- Project will produce a measurable improvement in water quality or stream habitat (75 max. pts.)
- Project will restore or maintain the chemical, physical and biological integrity of streams and rivers in a manner that is self-sustaining (50 max. pts.)
- Project is within the River Stewardship Program priority areas. (50 max. pts.)

# River Stewardship Program Priority Areas



- Projects that address water quality and stream habitat impacts associated with wildfires during 2011, 2012 or 2013
- Projects that advance source water protection of public drinking water supplies that use surface water
- Projects that improve urban water quality and stream habitat

# EVALUATION CRITERIA (CONT.)

## Technical Strength

- Selected location and implementation measures are appropriate for identified pollutant sources or stream habitat impairments (75 max. pts.)
- Selected location and implementation measures are aligned with a local, state, tribal or federal planning document (100 max. pts.)
- Proposal is supported by sound, established hydrologic, geomorphologic and ecologic principles and research (75 max. pts.)
- A practical, effective means of documenting project success as defined by project goals is presented (50 max. pts.)
- Adequate planning has been completed to ensure feasibility and timely completion of all aspects of the project (50 max. pts.)

# EVALUATION CRITERIA (CONT.)

## Organizational Strength

- Roles/responsibilities/qualifications of all partners are well described and appropriate (75 max. pts.)
- Essential project partners are committed to assist with their parts (50 max. pts.)
- Description of project tasks, schedule, project area clear and well developed (50 max. pts.)

# EVALUATION CRITERIA (CONT.)

## Value

- Cost of project relative to value of improvement in surface water quality and/or stream habitat (75 max. pts.)
- Costs of individual project components are fair relative to market conditions (75 max. pts.)
- Cost of project relative to economic benefit to be gained by local and/or state economy (50 max. pts.)

# Other Considerations

## PASS/FAIL ITEMS

- Project is located on public land or provides substantial public benefits
- Offeror is govt. entity, registered non-govt. organization or registered business
- Letter of Transmittal included
- Campaign Contribution Disclosure Form
- Employee Health Coverage Form
- Pay Equity Reporting
- Resident Business and Resident Veteran's Preference

# Quick Review of Proposal Format Requirements

- Hard Copy- one original and one copy
- Two compact disks with Binders 1 through 4 on each disk
- Put information for each Binder in a Folder
- Preferable to combine all files within a folder into one pdf or Word document.

# RERI Proposal Evaluation Process

- Five member Evaluation Committee
- NMED SWQB, NM Dept. Game & Fish, US Army Corps of Engineers
- Evaluators review and rank proposals (1000 pts)
- Committee meets to compile scores and discuss.
- Committee recommends finalists to the Cabinet Secretary of NMED.
- Final decision will include geographic distribution.

# Contract Negotiation

- Applicant and NMED negotiate work plan
- NMED may negotiate budget items or offer a reduced amount overall
- NMED may ask for revision of tasks
- Three different contract/agreement templates in RFP
- Contract will expire June 2018 (reversion date)

# Contract Reimbursement Process

- Subject to rules for severance tax bond disbursement
- Contractor submits invoices for reimbursement
- Invoice accompanied by documentation of task completion & expenses incurred
- Documentation: timesheets, invoices, receipts
- Project officer reviews & certifies invoice & submits for payment

# Budget

- No in-kind or matching funds requirement
- If other resources are to be used, put in Other Funds column and specify
- State per diem and mileage rates apply
- Fair labor rates: [www.bls.gov/oes\\_nm.htm](http://www.bls.gov/oes_nm.htm)
- NMED will retain the right to use RSP funds as matching funds for federal Clean Water Act grants.

# Ineligible Reimbursement Items

- Salaries or % of salaries
- Wages for govt employees
- Equipment/supplies not permanently affixed to project
- Ongoing maintenance/monitoring
- Education and outreach
- Planning projects where a plan is the product
- Research projects
- Projects required by administrative or judicial order
- Indirect costs by percentage
- Lobbying
- Fellowships or scholarships

# SUBMIT PROPOSAL to STATE PURCHASING DIVISION

Karen Menetrey c/o SPD Angela Martinez

River Stewardship Program

RFP#40-667-14-23110

State Purchasing Division

1100 St. Francis Dr. Room 2016

Santa Fe, New Mexico 87505

# Questions?



All questions from the pre-proposal conferences will be included in the written response to questions. Direct additional questions to the Procurement Manager:

[Karen.Menetrey@state.nm.us](mailto:Karen.Menetrey@state.nm.us)