

Utility Operator Certification Advisory Board
Minutes of Project Meeting
September 13, 2011

Present:

Cindy Huntsman, Richard Graham, Miguel De La Cruz, Albert Mendez, Eric Hall, Ken Mosley, Bill Harrelson, Thomas Stewart, Cathie Eisen, Violette Valerio- Hirschfeld, Mike Coffman.

Introductions:

I. & II. Roll Call, Review & Approval of Agenda:

Ms. Huntsman asked for the review and approval of the agenda. A motion was made by Dale Graham, seconded by Mr. Hall. Agenda was approved.

III. Review & Approval of Past Minutes

Ms. Huntsman inquired about the minutes from March and June. Ms. Huntsman asked for the review and approval of the March and June minutes. Ms. Huntsman asked for a motion, Motion made by Ken Mosley, seconded by Bill Harrelson, all in favor, motion passes.

IV. WQCC Apportionments

Mr. Coffman identified the three terms that began July 1, 2011 and will end June 30, 2014. Member appointed by Commission include Mr. Miguel De La Cruz, Mr. William Harrelson, and Ms. Cathie Eisen.

V. NM Advisory Board positions

Ms. Huntsman asked the Board to nominate people for the open positions of WQCC Representative. Mr. Dale Graham made the motion to appoint Mr. De La Cruz and Ms. Cathie Eisen as the WQCC Representatives, motion was seconded by Mr. Eric Hall. All in favor, motion passes.

VI. New Mexico Drinking Water Bureau Review

Violette Valerio-Hirschfeld told the Board that the DWB has been busy working with water systems due to the shortage of staff. Ms. Valerio-Hirschfeld explained that Drinking Water put together a instruction sheet for asbestos sampling. The sheet will assist the water systems in NM and will be put on the DWB website. Ms. Valerio-Hirschfeld will be performing a sampling class in December in Las Cruces.

VII. New Mexico Operator Certification Program

Mr. Coffman told the Board that he believed it might have been the easiest commission meeting he had ever attended. He thanks the board for attending the commission meeting. Mr. Coffman stated that the program is changing the Operator Look up system. The system will require an email address and a password. This will roll out in November. Mr. Coffman told the board that the program is purchasing new lab tops. The program is also trying to use less paper and more e-files. 2012 Examination schedule is still in draft form. The examination schedule should be out in October 2011. Mr. James Bearzi is the new Bureau Chief of the Surface Water Quality Bureau.

VIII. Other Business

Ms. Huntsman asked for any other business? The next meeting will be January 26th, 2012 in Las Cruces at the annual School of the NMWWA at the Hotel Encanto. One of the items that should be on the agenda is the fees for the program.

IX. Adjournment

Ms. Huntsman asked for a motion of adjournment, motion was made by Thomas Stewart, seconded by Mr. Mendez, all in favor, meeting adjourned. Meeting ended at 2:30pm.