

Approved July 21, 2004

**STATE OF NEW MEXICO  
ENVIRONMENT DEPARTMENT  
STORAGE TANK COMMITTEE  
HAROLD RUNNELS BUILDING  
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**MINUTES OF THE MAY 19, 2004 MEETING**

The meeting of the Storage Tank Committee (Committee) was held at the New Mexico State Capitol Building, in Santa Fe, New Mexico on May 19, 2004. Mr. Jim Norton called the meeting to order at approximately 10:05a.m.

**Members Present:**

Jim Norton, Chair  
Joseph Chavarria, STC Member  
Ronnie Pynes, STC Member  
Wilfred Rael, STC Member

**Members Absent:**

Jimmy Esparza, STC Member  
Gary Shubert, STC Member  
Ruben Baca, STC Member

**Other Representative Present:**

Jim Davis, PSTB	Donna Gary, EPD
Geraldine Madrid-Chavez, NMED	Anna Richards, PSTB
Joyce Shearer, PSTB	Stephen G. Reuter, PSTB
Patrick DeGruyter, PSTB	Stacy Sabol, Intera
Lorena Goerger, PSTB	Cathy Atencio, PSTB
Michael Leger, PSTB	Phyllis Martinez, PSTB
John Kovacs, PSTB	Scott McKittrick
Mitch Rubenstein, Pinnacle	C.T. Irwin, CDM
Jack Collin, Envirotech	Kyle Kerr, Envirotech
Joe Howard, Brewer Oil	

**Item #1 - Roll Call**

Geraldine Madrid-Chavez, Administrator, took roll call and noted a quorum was present.

## **Item #2 - Approval of the Agenda**

The following changes were made to the agenda:

- Renumbering of agenda.
- Switch item #4 & item #5.

**ACTION:    Mr. Pynes moved to approve the agenda as amended. Mr. Chavarria seconded. Motion carried unanimously.**

## **Item #3 – Update of Corrective Action Fund**

Jim Davis, Bureau Chief of the Petroleum Storage Tank Bureau, introduced Ms. Donna Gary to the Committee.

Ms. Gary presented an update on the Corrective Action Fund. Ms. Gary presented the Committee with a print-out of the January, February & March 2004 Corrective Action Fund update and discussed how the unobligated balance is determined. Ms. Gary noted that the unobligated balance currently is \$5,748,884. Ms. Gary stated the Bureau reconciles the payments received with the Department of Finance and Administration. Ms. Gary informed the Committee that the Department requested 5% in a Budget Adjustment Request (BAR) to cover the Department Operations. The Department of Finance approved the BAR and funds will be issued before the end of the fiscal year. Loading fees will continue to be \$150 a load.

Dr. Joyce Shearer discussed the Work Plan Approvals and informed the Board that last year the balance was less than a million dollars due to a last minute transfer

## **Item #4 – Update of Prevention and Inspection Program**

Mr. Kalvin Martin gave a status report on above ground storage tanks and a summary of inspections that have been performed. Mr. Martin discussed the findings.

Mr. Martin informed the Committee that candidates for the Carlsbad position are currently being interviewed and hopefully a decision will be made in 2 weeks.

Jim Davis gave an update on invoicing for tank registration fees. Mr. Davis noted that approximately 50% of tank registrations are paid in full and up to date and approximately 50% are delinquent. Currently the database and hard paper files are being compared and researched and a workgroup has been established to address this issue completely.

## **Item #5 – Status on Remedial Action Sites**

Ms. Joyce Shearer discussed in detail and distributed a hand out on Responsible Party Work Plan approvals for January, February & March of 2004. Ms. Shearer then gave the Committee an update on current activities in the Remedial Action Program of the Bureau:

- Remedial action staff members have been assigned to field offices. Delbert Utz has moved to Silver City, and Norman Pricer is now assigned to the Grants field office
- An RFP is about to be issued on Indian Hills, a State Lead Site in Tijeras Canyon.
- The Bureau is drafting a Cooperative Amendment with Zuni Pueblo for work at the former Malco #184.

Mr. Pat DeGruyter gave a power point presentation on the Bazen Site which is located on Highway 314 in Los Lunas.

**Item #6 – Approval of September 16, 2003, December 4, 2003 & March 4, 2004 Meeting Minutes.**

**ACTION: Mr. Pynes moved to approve the September 16, 2003, December 4, 2003 and March 4, 2004 Meeting Minutes as presented. Mr. Rael seconded. Motion carried unanimously.**

**Item #7 – Other Business**

Mr. Norton requested the following be put on the next agenda:

- Presentation by PST staff regarding the LFC Audit and what is being done.
- Report on where PST is on Coordination with Tribes.
- Old Fixed Assets and how the process is changing.
- Overview on how sites are ranked.

**Item #8 – Next Meeting**

The next meeting of the Storage Tank Committee will be in Santa Fe, NM on July 21, 2004 at 10:00 am.

**ACTION: Mr. Rael moved to adjourn. Mr. Pynes seconded. Motion carried unanimously.**

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Petroleum Storage Tank Chairman