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MEMORANDUM

TO: Utility Operators Certification Advisory Board

FROM: Anne Keller, Acting Operator Certification Officer, NM Operator Certification Program

SUBJECT: **Advisory Board Meeting, October 28, 2016**

DATE: October 7, 2016

The next Utility Operators Certification Advisory Board meeting will be held **October 28, 2016 at 9:00 a.m.** at the **NMED District 1 Office, 121 Tijeras NE, Suite 1000, Albuquerque, NM 87102.** Meeting will be in **Rio Grande Conference Room.** The following is the proposed agenda for the meeting; the Board is not confined to items listed, and other items may be discussed.

DRAFT Proposed Agenda:

1. Roll call & Introduction of Guests (Cathie Eisen)
2. Review and approval of the agenda (Cathie Eisen)
3. Review and approval of August 9, 2016 meeting minutes (Cathie Eisen)
4. Discussion of engineering and related experience - Nick Schiavo (Advisory Board)
5. Discussion of ABCWUA Utility Maintenance Mechanic & Electrician Experience (Michael Williams, Rudy Apodaca, Marlon Luna) – **Anne research old board minutes for previous Board decision on either of these job classes in terms of operator experience.**
6. Discussion of operator experience for reciprocity (Eric Hall)
7. Legal request updates:
 - a. Determination of “state, territory or foreign jurisdiction” as it applies to Indian Tribes and reciprocity-Update
 - b. Issue with 20.7.4.12.C NMAC not matching the need to know criteria updates for distribution sample requirement
 - c. Clarification of the definition of “Experience” in UOC Regs (20.7.4.7.K. NMAC)
8. Work Force Solutions Training Opportunity Program-Follow-up (Cathie Eisen)
9. NM Drinking Water Bureau Review (Peter Nathanson)
10. NM Operator Certification Program Review (Anne Keller)
11. Other Business (Code of Conduct thank-you letter to Ken Mosley; next meeting date: January 26, 2016, Hotel Encanto-Las Cruces) (Cathie Eisen)
12. Adjournment

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