

# **REQUEST FOR PROPOSAL NO. 20-667-3500-0002**

## **TITLE:**

Professional Services for Permit Technical and Regulatory Support.

## **PURPOSE:**

The purpose of this Request for Proposal (RFP) is to solicit proposals from firms with expertise in regulatory and technical review and the development of documents supporting applications for Resource Conservation and Recovery Act (RCRA) subtitle C permits and other technical documents. The reviews must compare permit applications to regulatory requirements and technical standards in the New Mexico Hazardous Waste Management Regulations (20.4.1 NMAC), Title 40 Code of Federal Regulations (CFR) Section 270 and Subpart V Parts 260 through 270, and other applicable RCRA Subtitle C regulations and guidance.

The Agency will assign individual projects/tasks under this contract on an as-needed basis. The contractor(s) will be compensated for approved costs.

This RFP must be responded to as a unit; no part can be responded to individually.

## **ISSUANCE:**

The request for proposals will be issued on June 18, 2020. Offeror's interested in obtaining a copy should contact Melinda Trujillo, Procurement Manager, at (505) 476-3720, or by fax at (505) 476-6030, or by email at [melinda.trujillo@state.nm.us](mailto:melinda.trujillo@state.nm.us) or by mail at 2905 Rodeo Park Drive East, Building 1, Santa Fe, New Mexico 87505-6313. If you reach voicemail, please very clearly provide and spell your name, company name, address and telephone number.

**A copy of the request for proposal may also be obtained by accessing the New Mexico Environment Department web site: <https://www.env.nm.gov/requests-for-proposals/> & <https://www.env.nm.gov/hazardous-waste/>**

## **PRE-POSAL CONFERENCE:**

A pre-proposal conference will be held on Thursday, July 09, 2020 at 10:00 a.m. (Mountain Daylight Time) by teleconference rather than at the offices of the HWB due to anticipated restrictions on meetings elicited by the COVID-19 epidemic. The conference telephone number is 800-747-5150. Email Dave Cobrain at [dave.cobrain@state.nm.us](mailto:dave.cobrain@state.nm.us) to request the conference line access code.

## **PROPOSAL DUE DATE AND TIME:**

The Procurement Manager, Melinda Trujillo, or her designee, must receive the proposals **NO LATER THAN 3:00 P.M., MOUNTAIN STANDARD TIME ON Wednesday, September 25, 2020.** *Proposals received after this deadline will not be accepted.*