

# **New Mexico Wineries**

## **Surveillance Testing & Contact Tracing Plan**

The purpose of conducting biweekly testing is to help slow the spread of Covid 19 and help increase safety for employees and their families. Testing will be in addition to daily temperature and symptom checks already being conducted. We currently have 47 employees that fit the criteria to be tested biweekly.

### 1. Surveillance Testing

- a. Employees will be split into 2 groups and each group testing on alternating weeks. Testing will be completed over the course of no more than 2 business days. Group A will start testing December 15th and 16th and group B will start testing December 22nd and 23rd.
- b. We have employees located in multiple areas in the state that will be required to test. In each case employees will be given a clear directive on where and how they will be tested as well as who will be responsible for the cost, based on availability. They will also be advised on the purpose of testing the consequences for not participating in the testing program or not completing their test within the allotted time.
- c. Test results for all employees will be provided to employees in addition to our Human Resources Administrator, and our CEO. Results will be used to determine if the employee is cleared to work for that given testing period. If the test is positive, the employee will be required to follow our guidelines in the "Protocol & Procedures for Prevention & Control of Covid 19" policy and the "DOH's Policies for the Prevention and Control fo Covid 19 in New Mexico".

### 2. Contact Tracing

- a. Our Human Resources Administrator, and/or CEO, will be responsible for sharing contact tracing data with The Department of Health (DOH). Upon confirming a positive Covid 19 case they will be required to notify OSHA within 4 hours via online form.
- a. The department affected by the positive case will be closed until cleaning and disinfection can be completed in accordance with the Centers for Disease Control and Prevention (CDC).
- b. Employees that have been in close contact with a positive employee will be removed from the workplace and directed to quarantine per guidelines.
- c. Any outside guests will continue to be required to sign in and leave contact information before entering the facility.

### 3. Additional Information

- a. New Mexico Wineries will notify the DOH and the New Mexico Environmental Department immediately if they are no longer participating in the program.
- b. The Surveillance Testing and Contact Tracing Plan will be posted for employees to reference as desired.
- c. Employee testing will follow all applicable laws protecting employee's privacy.