**Federal Clean Water Act Section 319 Grant**

**Federal Fiscal Year 2024: Watershed Project Implementation**

**Solicitation for Applications (SFA)**

**Attachment A:**

**Application Form**

|  |  |  |
| --- | --- | --- |
| nmedlogo_color.jpg | IMPLEMENTATION GRANTS  New Mexico Environment Department  Surface Water Quality Bureau  PO Box 5469  Santa Fe, NM 87502 |  |

Dear Partners in Water Quality,

The New Mexico Environment Department (NMED) seeks to support stakeholder-driven watershed project implementation to produce measurable improvement in water quality in New Mexico’s waters by 2026 and beyond. Your interest and participation in this process is key to the success of this approach. We thank you for considering the grant application process presented in this package.

Sincerely,

Abraham Franklin

Program Manager, Watershed Protection Section

NMED does not discriminate on the basis of race, color, national origin, disability, age or sex in the administration of its programs or activities, as required by applicable laws and regulations. NMED is responsible for coordination of compliance efforts and receipt of inquiries concerning non-discrimination requirements implemented by 40 C.F.R. Part 7, including Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and Section 13 of the Federal Water Pollution Control Act Amendments of 1972. If you have any questions about this notice or any of NMED’s non- discrimination programs, policies or procedures, you may contact:

Non-Discrimination Coordinator

New Mexico Environment Department

1190 St. Francis Dr., Suite N4050

P.O. Box 5469

Santa Fe, NM 87502

505-827-2855

[nd.coordinator@env.nm.gov](mailto:nd.coordinator@env.nm.gov)

If you believe that you have been discriminated against with respect to a NMED program or activity, you may contact the Non-Discrimination Coordinator identified above or visit our website at www.env.nm.gov/non-employee-discrimination-complaint-page to learn how and where to file a complaint of discrimination.

ApplicATION FORM for WATERSHED PROJECT IMPLEMENTATION (FY 2024)

# **INSTRUCTIONS**

The purpose of this Solicitation for Applications (SFA) is to determine eligibility and award grants to subrecipients to develop new watershed-based plans or revise existing watershed-based plans, consistent with the purposes of Section 319 of the Clean Water Act. If selected, subrecipients shall be responsible for adherence to the federal program requirements enumerated in Section 319 of the Clean Water Act and 2 C.F.R. 200.

The acceptable font size for the narrative is 12 Point font, single-spaced, with all margins at 1 inch. The maximum number of pages allowed is twenty-five, including the instructions on this page and in the application form below (you may delete the cover page and cover letter above). Letters of support, letters of commitment, and map figures will not be counted towards the page limit.

**Potential applicants may ask questions** by sending an email with “FY24 Implementation Grant Application Questions,” in the subject to NMED’s Watershed Protection Section (WPS) Program Manager at [wpsprogram.manager@env.nm.gov](mailto:wpsprogram.manager@env.nm.gov) **no later than 11:59 pm Mountain Standard Time on December 5, 2022**. Applicants who submit questions will be added to a distribution list for this SFA. The WPS Program Manager will reply with a questions and answers document sent to the distribution list by 5:00 pm Mountain Standard Time on December 12, 2022. **Applications are due (also to** **[wpsprogram.manager@env.nm.gov](mailto:wpsprogram.manager@env.nm.gov), with “FY24 Implementation Grant Application” in the subject line) by 5:00 pm Mountain Standard Time on January 3, 2023.**

Applications will be evaluated by a committee of approximately five staff with technical expertise in watershed management and water quality protection from NMED and at least one other state or federal agency or non-profit organization. The evaluation committee will use the evaluation criteria found at the end of the application, which applicants should read carefully. Successful applicants will be invited to enter into a Subaward Agreement with NMED, following the format in the Sample Agreement available at <https://www.env.nm.gov/subgrants>.

The WPS Program Manager will inform each applicant whether the applicant is invited to develop a subgrant agreement with NMED for the proposed project within approximately sixty days of the due date for the applications. Scores and comments on the applications will be provided to applicants on request.

The following information must be included in each application. **Please email your completed application to** **the WPS Program Manager at** **[wpsprogram.manager@env.nm.gov](mailto:wpsprogram.manager@env.nm.gov) with the subject line: “FY24 Implementation Grant Application” no later than 5:00 pm Mountain Standard Time on January 3, 2023.**

# Project Title

Provide a descriptive project title in 15 words or less in the space below. It should include the waterbody name (if applicable) and type of activity (Example: Trout Creek Riparian Habitat Improvement Project).

# Applicant Information

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Organization: | |  | | | | |
| Address: | |  | |  | | |
| Contact Person: | |  | | Title: |  | |
| Phone: | | **/** | | Email: |  | |
|  | |  | |  |  | |
| FED. Tax ID # |  | | Date of Incorporation: | | |  |
|  |  | |  | | | *(non-profits only)* |

# Project Manager

*Identify a project manager who will be responsible for oversight of the approved project including: administering contracts; ensuring technical viability of the project; ensuring funds expended are within the budget and in accordance with applicable law; and ensuring that quarterly fiscal and technical progress reports, and a final report, are submitted to NMED.*

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Organization: |  | | |
| Phone: | **/** | Email: |  |

# Start and End Dates

*Indicate the planned beginning and ending dates of the project. The project start date cannot be earlier than July 1, 2023, and project terms initially planned cannot exceed four years in duration.*

|  |  |  |  |
| --- | --- | --- | --- |
| Planned project start date (mm/dd/yyyy): |  | Planned project end date (mm/dd/yyyy): |  |

# Plan Citation

# *This funding opportunity is for implementing plans of the following types:*

# *Watershed-Based Plans (WBPs) listed at* [https://www.env.nm.gov/surface-water-quality/accepted-wbp](https://www.env.nm.gov/surface-water-quality/accepted-wbp/);

# *Wetlands Action Plans (WAPs) listed at* <https://www.env.nm.gov/surface-water-quality/wap>;

# *Completed alternative plans to address hydrologic problems in Category 4C streams listed at* [*https://www.web-q.env.nm.gov/surface-water-quality/wp content/uploads/sites/18/2022/05/NMED-SWQB-WPS-WRAS.xlsx*](https://www.web-q.env.nm.gov/surface-water-quality/wp%20content/uploads/sites/18/2022/05/NMED-SWQB-WPS-WRAS.xlsx)*;*

# *Category 4B Demonstrations. New Mexico’s only Category 4B demonstration (for copper and aluminum in Sandia Canyon) is available at* [*https://www.env.nm.gov/surface-water-quality/303d-305b/*](https://www.env.nm.gov/surface-water-quality/303d-305b/)*, under the heading “2022-2024 Supporting Documents and Websites”*; and/or

# *Post-fire response plans for waters affected by recent major wildfire (as described below).*

# *Provide the title of the WBP, WAP, alternative plan, Category 4B Demonstration, and/or (if available) post-fire rehabilitation plan that includes the proposed project or components thereof. Provide one or more internet links to the relevant plan or plans. Add rows for additional plans as necessary.*

|  |  |
| --- | --- |
| Plan citation information: | Click here to enter text. |

# Planning Feedback

# *Briefly describe the main aspects, if any, of the WBP, WAP, alternative plan, Category 4B Demonstration, or post-fire plan which are obsolete, inaccurate, or of insufficient detail to address identified water quality problems.*

# *In addition to implementation activities, projects supported through this funding opportunity may optionally revise or supplement existing plans. If the project will include a planning component, please describe it.*

|  |
| --- |
| Click here to enter text. |

# Project Area

*Priority waters for this application include the following:*

1. *Assessment Units (AUs) listed as impaired in Appendix A of the* 2022-2024 State of New Mexico Clean Water Act Section 303(d)/Section 305(b) Integrated Report (Integrated Report) *and having one or more U.S. Environmental Protection Agency (EPA) approved total maximum daily loads (TMDLs) to describe at least one current impairment.*
2. *Wetlands described within WAPs.*
3. *AUs listed in Category 4C in Appendix A of the* Integrated Report*.*
4. *AUs listed in Category 4B in Appendix A of the* Integrated Report.
5. *AUs or other stream sections impacted by wildfire, that meet these requirements:*
   1. *The fire occurred in 2021 or 2022.*
   2. *The fire occurred outside the range of natural variability for affected forest types. The evaluation committee will determine whether a wildfire occurred outside the range of natural variability in consultation with forest ecology and hydrology specialists.*
   3. *The burned area is at least partly in the watershed of one or more waters with a coldwater or cool water designated use.*
   4. *The burn area is 5,000 acres or more, as determined by the agency which managed the wildfire.*

*Only those waters listed above are eligible. The* Integrated Report *is available at* <https://www.env.nm.gov/surface-water-quality/303d-305b>*. TMDLs are available at* <https://www.env.nm.gov/surface-water-quality/tmdl>*. Completed WAPs are available at* <https://www.env.nm.gov/surface-water-quality/wap>*. Water quality standards (including designated uses) are available at* [*https://www.env.nm.gov/surface-water-quality/wqs*](https://www.env.nm.gov/surface-water-quality/wqs)*.*

*Responses in this section are expected to be brief, with little or no narrative text.*

*Identify the priority stream reach or reaches and/or wetlands within your proposed project area. For streams, provide the assessment unit name and ID number from the* Integrated Report*. For wetlands provide the latitude and longitude of the centroid coordinates. Identify the watershed or watersheds where the proposed project is located in terms of 12-digit watersheds. Applicants may look up 12-digit watersheds at* <https://gis.web.env.nm.gov/oem/?map=swqb> *(select “Watershed Boundary Dataset” under the “Legend” tab). State the number of impaired stream miles and/or wetland acres that will be improved by the project, and acres of uplands to be directly improved by the project. Provide one or more maps of the project area, designed to print on 8.5” x 11” paper, at an appropriate scale, identifying project area boundaries.*

|  |  |
| --- | --- |
| Assessment Units name and ID: |  |
| Wetlands name (may be unofficial name) and lat-long coordinates: |  |
| 12-digit Watersheds: |  |
| Project area (stream miles): |  |
| Project area (wetland acres): |  |
| Project area (upland watershed acres): |  |
| Project area map: | (Please include in the final page or pages of your application, below.) |

# Problem Description

*Indicate the cause or causes of impairment (i.e. impairment parameters) in the streams listed in the “Project Area” section that will be addressed (or prevented, for streams potentially impacted by wildlife) by the project. For wetlands, enter the stressors that have been identified. Briefly describe what you know about the contributors to the impairment. Include land use, nonpoint sources of pollution, and related water quality problems in the watershed. If a Rapid Assessment Method (RAM) has been used to assess the wetland, summarize the RAM results in the narrative. Cite one or more sections in the WBP, WAP, Alternative Plan, Category 4B Demonstration, and/or post-fire plan identified above that contain more information on the water quality or wetland condition problem.*

| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Impairment Parameters or Wetland Stressors** |
| --- | --- | --- |
| Click here to enter AU ID for first stream or coordinates for first wetland. | Click here to enter name of first AU or wetland. | Click here to enter impairment parameters of first AU or stressors of the first wetland. |
| **Assessment Unit or Wetland Narrative**  Click here to enter narrative. | | |

|  |  |  |
| --- | --- | --- |
| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Impairment Parameters or Wetland Stressors** |
| Click here to enter AU ID or coordinates for second stream or wetland (if applicable). | Click here to enter name of second stream or wetland (if applicable). | Click here to enter impairment parameters of another stream or stressors of another wetland (if applicable). |
| **Assessment Unit Narrative**  Click here to enter narrative. | | |

|  |  |  |
| --- | --- | --- |
| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Impairment Parameters or Wetland Stressors** |
| Click here to enter AU ID or coordinates for next stream or wetland (if applicable). | Click here to enter name of next stream or wetland (if applicable). | Click here to enter impairment parameters of another stream or stressors of another wetland (if applicable). |
| **Assessment Unit Narrative**  Click here to enter narrative. | | |

*Add rows, if necessary, for more assessment units or wetlands included in the project area. Delete unused rows.*

# Goals

# *State one or more pollutant load reduction goals, hydrologic goals, or wetland condition goals for the project. An example pollutant load reduction goal is that a proposed project will reduce nitrogen loading by an estimated 1.5 pounds per day on average. An example hydrologic goal is that a proposed project will increase the critical low flow by 0.1 cubic feet per second. An example wetland condition goal is that the wetland’s Ecological Condition Ranking as determined with a RAM for that type of wetland will increase from C (fair condition) to B (good condition). Provide a brief explanation (around 100 words) of how the goals were developed. Cite one or more sections from the plan or plans identified in Section E above that contain more information on the pollutant load reduction, hydrologic, or wetland condition goals.*

| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Current Impairment Parameters, Potential Impairment Parameter Post-Fire, or Wetland Stressors** | **Load Reduction, Hydrologic, or Wetland Condition Goals of Proposed Project** |
| --- | --- | --- | --- |
| Click here to enter AU ID or coordinates for the first stream or wetland. | Click here to enter name of first AU or wetland. | Click here to enter impairment parameters of first AU or stressors of the first wetland. | Click here to enter goals for first AU or wetland. |
| **Goal Narrative**  Click here to enter narrative. | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Current Impairment Parameters, Potential Impairment Parameter Post-Fire, or Wetland Stressors** | **Load Reduction, Hydrologic, or Wetland Condition Goals of Proposed Project** |
| Click here to enter AU ID or coordinates for second stream or wetland (if applicable). | Click here to enter name of second AU or wetland (if applicable). | Click here to enter impairment parameters of second AU or stressors of second wetland (if applicable). | Click here to enter goals for second AU or wetland (if applicable). |
| **Goal Narrative**  Click here to enter narrative. | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Assessment Unit ID or Wetland Coordinates** | **Assessment Unit or Wetland Name** | **Current Impairment Parameters, Potential Impairment Parameter Post-Fire, or Wetland Stressors** | **Load Reduction, Hydrologic, or Wetland Condition Goals of Proposed Project** |
| Click here to enter AU ID or coordinates for next stream or wetland (if applicable). | Click here to enter name of next AU or wetland (if applicable). | Click here to enter impairment parameters of next AU or stressors of next wetland (if applicable). | Click here to enter goals for next AU or wetland (if applicable). |
| **Goal Narrative**  Click here to enter narrative. | | | |

*Add rows, if necessary, for more assessment units or wetlands included in the project area. Delete unused rows.*

# Management Measures

*A “management measure” is a physical change to a site (often called a “best management practice” or BMP), a change in land management, or other non-physical change such as a land-use ordinance or outreach program that brings about improvement or protection of water quality. Description of management measures is a required element of WBPs.*

*Briefly describe the management measures that will be implemented, and how they are related to pollutant load reduction, hydrology, or wetland condition. Cite one or more sections in the plan or plans identified in Section E above that support the selected management measures. Applicants are encouraged to cite technical publications such as the Wetlands Technical Guides at* [*https://www.env.nm.gov/surface-water-quality/wetlands-technical-guides*](https://www.env.nm.gov/surface-water-quality/wetlands-technical-guides/) *as sources of more information on management measures. Additional resources are listed in Appendix B of the New Mexico Nonpoint Source Management Plan (*[*https://www.env.nm.gov/surface-water-quality/nps-plan*](https://www.env.nm.gov/surface-water-quality/nps-plan/)*). For the purposes of this funding opportunity, education and outreach activities are considered a category of management measure.*

|  |
| --- |
| **Management Measure #1:** Click here to enter name of management measure. |
| **Management Measure #1 Description:**  Click here to enter description. |
| **Management Measure #2:** Click here to enter name of management measure. |
| **Management Measure #2 Description:**  Click here to enter description. |
| **Management Measure #3:** Click here to enter name of management measure. |
| **Management Measure #3 Description:**  Click here to enter description. |
| **Management Measure #4:** Click here to enter name of management measure. |
| **Management Measure #4 Description:**  Click here to enter description. |
| **Management Measure #5:** Click here to enter name of management measure. |
| **Management Measure #5 Description:**  Click here to enter description. |

*Add rows, if necessary, for more management measures included in the project. Delete unused rows.*

# Key Persons

*Identify all key persons including the project manager who will be responsible for completing work plan objectives or tasks. Briefly describe qualifications of each key person. In describing qualifications, include past accomplishments related to each person’s role in the project. Indicate which persons will work as contractors, and which will provide project assistance as matching effort.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Key Person 1:** | **Enter name of first key person.** | **Enter organization of first key person.** | **Enter project role of first key person.** |
| Key Person 1 Qualification Summary: | Summarize qualifications of first key person. | | |
| Contractor? | Indicate whether this key person will work as a contractor. | | |
| Matching effort? | Indicate whether this key person’s effort will be reported as in-kind match. | | |
| **Key Person 2 (if applicable):** | **Enter name of second key person.** | **Enter organization of second key person.** | **Enter project role of second key person.** |
| Key Person 2 Qualification Summary: | Summarize qualifications of second key person. | | |
| Contractor? | Indicate whether this key person will work as a contractor. | | |
| Matching effort? | Indicate whether this key person’s effort will be reported as in-kind match. | | |
| **Key Person 3 (if applicable):** | **Enter name of third key person.** | **Enter organization of third key person.** | **Enter project role of third key person.** |
| Key Person 3 Qualification Summary: | Summarize qualifications of third key person. | | |
| Contractor? | Indicate whether this key person will work as a contractor. | | |
| Matching effort? | Indicate whether this key person’s effort will be reported as in-kind match. | | |
| **Key Person 4 (if applicable):** | **Enter name of fourth key person.** | **Enter organization of fourth key person.** | **Enter project role of fourth key person.** |
| Key Person 4 Qualification Summary: | Summarize qualifications of fourth key person. | | |
| Contractor? | Indicate whether this key person will work as a contractor. | | |
| Matching effort? | Indicate whether this key person’s effort will be reported as in-kind match. | | |
| **Key Person 5 (if applicable):** | **Enter name of fifth key person.** | **Enter organization of fifth key person.** | **Enter project role of fifth key person.** |
| Key Person 5 Qualification Summary: | Summarize qualifications of fifth key person. | | |
| Contractor? | Indicate whether this key person will work as a contractor. | | |
| Matching effort? | Indicate whether this key person’s effort will be reported as in-kind match. | | |

*Add rows, if necessary, for additional key persons. Delete unused rows.*

# Complementary Programs and Match

*Describe related state, federal, or private programs or partners that will contribute effort or funding for the project. A minimum of 40% of the total project budget must be made up of nonfederal funds, in-kind labor, equipment, services, or other items of value that the applicant or other project partners will contribute to the project.*

|  |
| --- |
| Click here to enter text. |

# Clearances

*List any permits, certifications, and environmental or cultural clearances that will be needed to implement the project. Describe any progress that has already been made to obtain those permits, certifications and clearances. This information is requested so that the Evaluation Committee can evaluate readiness of the proposed project.* *Costs of any permits, certifications, and environmental or cultural clearances completed* ***prior to*** *approval of a sub-grant agreement will not be reimbursable.*

|  |
| --- |
| Click here to enter text. |

# Measures of Success

*Describe the indicators that will be used to document project success. Cite one or more sections in the plan or plans identified in Section E above that support the selected indicators. Example categories of indicators include: 1) direct water quality measurements used to detect changes in water quality and assess water quality against water quality standards; 2) measurements of environmental parameters such as ground cover or canopy cover that will be used to model changes in pollutant loading or evaluate wetland condition; 3) implementation monitoring of successful installation or adoption of management measures coupled with load reduction estimates associated with those measures; 4) for wetlands direct measurement of soils, hydrology or plants that indicate wetland improvements; 5) improvement in RAM metric scores and/or RAM overall ranking for restored wetlands. Applicants are encouraged to select the most practical means of documenting project success. Direct measurement of water quality may not always be practical, as the scientific rigor required to detect statistically significant changes can be resource intensive. Monitoring should be adequately planned and supported.*

*Responses should tie directly to the WBP elements g., h., and i., or monitoring components in other plans identified in Section E above, related to establishing goals and measuring progress. Project activities that involve the collection, production, and use of* *environmental data or metrics must be conducted under a Quality Assurance Project Plan (QAPP), approved by EPA. Example project QAPPs are available at* [https://www.env.nm.gov/surface-*water-quality/qapps*](https://www.env.nm.gov/surface-water-quality/qapps)*. SWQB Standard Operating Procedures (SOPs) described at* <https://www.env.nm.gov/surface-water-quality/sop> *should be used to collect water quality data that NMED can use to assess water quality standards attainment, when practical.*

|  |
| --- |
| Click here to enter text. |

# Implementation Plan and Schedule

*Describe the tasks needed to achieve project results. Task descriptions must include the person responsible for implementation, planned task start dates and completion dates, a deliverable for each task (for example, completed management measures), and a brief description of how the task will be accomplished. Add rows to or delete rows from the tables below as necessary.*

*Environmental monitoring, modeling, compilation of data from literature or electronic media, and collection of data supporting the design, construction, and operation of environmental technology conducted with support of funds administered by EPA must be conducted under a QAPP approved by EPA.* ***If any of these are proposed, include a task early in the project term to develop a QAPP, or to extend the term of or otherwise revise an existing approved QAPP. Allow at least ninety days for completion of this task.*** *If a planning element is included in the project per Section F above, include a task for planning. An appropriate deliverable for such a task is a completed revised plan.* ***Include a task for reporting.*** *Quarterly reports and a final report are required. Quarterly reports must include a brief status update for each task and discussion of any schedule changes, personnel changes, problems encountered, and proposed task or budget changes (if applicable). The final report must provide a final status report for each task, summaries of monitoring data and results, project photos (including before/after pairs when available), discussion of lessons learned, and recommendations to EPA and NMED applicable to future projects.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Task Number** | **Task Title** | **Key Person** | **Planned Start Date** | **Planned End Date** | **Deliverable** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Task Number** | **Task Title** | **Task Description** |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |
|  |  | Provide a brief description of how the task will be accomplished. |

# Letters of Commitment and Letters of Support

*A Letter of Commitment is required* *from each Key Person not employed by the applicant organization. For these key persons, include with your application letters from them stating their role and contribution to the project and confirming their commitment to provide specific assistance and (when applicable) reports of matching expenditures or in-kind effort.*

*Include with your application copies of Letters of Support from key project participants and supporters such as contractors, landowners, public lands managers, watershed groups, user groups, and other agency partners. Letters of Support should state the role or contribution in the project for that specific agency or individual, where applicable. Letters of Support are not required but do assist with evaluating applications.*

# Budget

*The following table indicates the preferred budget format and an appropriate level of detail. Categories may include, but are not limited to, the examples shown below. Please revise this table (or insert your own) based on this example to provide a project budget. Additionally, cost acceptability is determined pursuant to 2 C.F.R. Part 200 Subpart E.*

*Hourly rates must reflect current market value and the federal portion shall not exceed a wage rate of $675.80 per day or $84.47 per hour.* ***The total for the CASH OR IN-KIND MATCH column must equal at least 40% of the total project cost.***

| **BUDGET CATEGORIES** | **CWA 319 Funds** | **Cash or In-Kind MATCH** | **TOTAL** |
| --- | --- | --- | --- |
| **Personnel:** (State planned number of hours and hourly rate paid to each person.) |  |  |  |
| Project Manager |  |  |  |
| Other paid staff - (Identify each person. Add rows as necessary.) |  |  |  |
| Benefits and Employee Withholdings – (enter the estimated costs of benefits and withholdings, if applicable, in one or more rows.) |  |  |  |
|  |  |  |  |
| **Equipment:** (This is for the purchase of items costing $5,000 or more. See 2 CFR 200.439.) |  |  |  |
| Pre-fabricated vault toilet |  |  |  |
| Pre-fabricated contact ranger station |  |  |  |
| Monitoring equipment (over $5,000 per item) |  |  |  |
| Heavy equipment (specify type if applicable) |  |  |  |
|  |  |  |  |
| **Travel:** (If applicable, enter one or more rows for per diem, mileage, lodging, and/or meals, using rates in accordance with your organization’s written travel reimbursement policies, or use the rates applicable to New Mexico state employees, at 2.42.2 NMAC). |  |  |  |
| Per diem |  |  |  |
| Mileage reimbursement (applicants may use the current Federal mileage rate) |  |  |  |
| Per diem for volunteers |  |  |  |
| Mileage match for volunteers |  |  |  |
|  |  |  |  |
| **Supplies:** (individual items under $5,000 each) |  |  |  |
| Field supplies / seed / plants / feed / reclamation materials |  |  |  |
| Monitoring supplies |  |  |  |
| Office / meetings / public announcement supplies |  |  |  |
| Materials donations |  |  |  |
|  |  |  |  |
| **Contractual – Direct Labor, Outside Services:** (State hourly or daily rates for each person. Rates paid to consultants must not exceed $675.80 per day or $84.47 per hour, plus costs.) |  |  |  |
| Heavy equipment (specify types and rates for equipment plus operator, if operator is included) |  |  |  |
| Fuel (based on estimated cost per gallon and gallons needed) |  |  |  |
| Consultants / instructors |  |  |  |
| Field contractors/subcontractors: labor and services |  |  |  |
| Workshop arrangements / publications (drafting, printing) / web site |  |  |  |
| Gross receipts tax |  |  |  |
|  |  |  |  |
| **Other:** |  |  |  |
| Heavy equipment rental (specify types and rates for equipment.) |  |  |  |
| Fuel (based on estimated cost per gallon and gallons needed) |  |  |  |
| Map and photo duplication; postage/mailing costs |  |  |  |
| Office / workshop venue; port-a-potty rentals; telephone |  |  |  |
| Rent; insurance; utilities |  |  |  |
| Volunteer participation (State number of hours and hourly rate for each person or type of volunteer.) |  |  |  |
| De minimis indirect costs (10% of Modified Total Direct Costs) |  |  |  |
|  |  |  |  |
| **TOTAL** |  |  |  |
| % of Total | % | % | 100% |

# Evaluation Criteria

*The following is a summary of evaluation factors with point values assigned to each. These weighted factors will be used in the evaluation of individual applications by sub-category.*

| **Criterion** | **Description** | **Possible points** |
| --- | --- | --- |
| **a.** | **Program alignment** | 250 |
|  | * Likelihood that project will produce long-term (*i.e.,* after 2026) measurable improvement in water quality or wetland condition, or will prevent new pollutant loading from a recent wildfire ***(100 max. points)***. |  |
|  | * Likelihood that project will produce measurable improvement in water quality or wetland condition, or prevent new pollutant loading from a burned area, by 2026 ***(75 max points)***. |  |
|  | * Problem statement accurately does one or both of the following ***(25 max. points)***:   + cites the 2022-2024 Integrated Report and (if applicable) at least one TMDL, and states a numerical pollutant load reduction goal or hydrologic goal applicable to the stream for the proposed project;   + provides a condition rank and score for the wetland as determined with an applicable RAM. |  |
|  | * Project area is at least partly within a Conservation Opportunity Area identified by the New Mexico Department of Game and Fish (see <https://www.nmert.org/>) ***(0 points or 25 points)***. |  |
|  | * Project addresses wildfire impacts, and the following are true: * The fire occurred in 2021 or 2022. * The fire occurred outside the range of natural variability for affected forest types. The evaluation committee will determine whether a wildfire occurred outside the range of natural variability in consultation with forest ecology and hydrology specialists. * The burned area is at least partly in the watershed of one or more waters with a coldwater or cool water aquatic life designated use. * The burn area is 5,000 acres or more, as determined by the agency which managed the wildfire.   ***(0 points or 25 points)***. |  |
|  |  |  |
| **b.** | **Technical strength** | 250 |
|  | * Selected management measures are appropriate for identified pollutant sources or wetland stressors and are aligned with a WBP, WAP, or post-fire rehabilitation plan ***(100 max. points)***. |  |
|  | * A practical, effective means of documenting project success is presented***(75 max. points)***. |  |
|  | * The description of project tasks, associated schedule, and project area are clear and well developed ***(50 max. points)***. |  |
|  | * Rationale for selection of the project area is presented and is aligned with a WBP, WAP, or post-fire rehabilitation plan ***(25 max. points)***. |  |
|  |  |  |
| **c.** | **Organizational strength** | 250 |
|  | * Roles, responsibilities, and qualifications of the Project Manager and other project partners are well described and appropriate to accomplish the goals of the project***(50 max. points)***. * Past performance of Project Manager and other project partners indicate a high probability of project success ***(50 max. points)***. |  |
|  | * Project partners are committed to assist with their portions of the project as described in the applicationand corresponding Letters of Commitment and Letters of Support ***(50 max. points)***. * The application provides a clear summary of the status of a WBP, WAP, Category 4B Demonstration, alternative plan, and/or post-fire rehabilitation plan within the project area, and if a planning element is included, the element is appropriate for improving the existing plans ***(50 max. points)***. |  |
|  | * Environmental clearances are substantially complete, and agency partners are committed to assist with remaining tasks related to clearances ***(50 max. points)***. |  |
|  |  |  |
| **d.** | **Value** | 250 |
|  | * Cost of project relative to expected long-term (*i.e*., after 2026) pollutant load reduction, hydrologic, or wetland condition improvement, considering maintenance and expected longevity of implemented management measures ***(75 max. points)***. |  |
|  | * Costs of individual project components are fair relative to market conditions ***(75 max. points)***. |  |
|  | * Cost of project relative to expected short-term (*i.e*., by 2026) pollutant load reduction or wetland condition improvement ***(50 max. points)***. |  |
|  | * Non-federal match appropriately complements federally funded project components and appears attainable ***(50 max. points)***. |  |
|  |  |  |
| **Total** |  | **1000** |