



Medical Imaging & Radiation Therapy Program (MIRTP)
 PO Box 5469 Santa Fe, NM 87502-5469
 Program Contacts: (505) 280-2790 | (505) 699-2027 | (505) 629-9761
 Email: rcb.MIRTP@env.nm.gov
 LINK: [NMAC 20.3.20 - MIRTAC APPROVED RULES AND REGULATIONS](#)

Rules are subject to change as determined by the Annual MIRTAC meeting held every December

Request for Written Verification Application

Your information and the state or entity must be filled out completely. This form may be printed and completed manually by legibly writing in your responses. This form will be used to verify your current and/or inactive New Mexico Medical Imaging or Radiation Therapy license(s). All states and MIRT entities will be contacted for verification during this process.

Must attach a verification form for each state and/or entity you are requesting verification for.

SECTION 1 – PERSONAL INFORMATION

DATE	
REGISTRATION NO.	Located on your Certificate
NAME	
ADDRESS	
CITY STATE ZIP	
PHONE – PERSONAL	
WORK PHONE	
EMAIL ADDRESS	

INSTRUCTIONS FOR SUBMITTING APPLICATION AND PAYMENT

(All Fees are non-refundable and non-transferrable)

PREFERRED - Send by Email include attachments	NON-PREFERRED – MAIL-IN or WALK-IN
Email: rcb.MIRTP@env.nm.gov	NMED-RCB-MIRTP
PAYMENT INSTRUCTIONS	PO BOX 5469, Santa Fe, NM 87502-5469
<ul style="list-style-type: none"> You will receive an email confirmation within 4-6 business days, excluding state holidays or closures. Upon application approval, you will receive an email with a link to the payment portal. <p>NOTE: Payments cannot be made on the same day, make sure you entered a valid email address, and check your email spam and junk folder before contacting for non-receipt.</p>	Checks or money orders must be made payable to NMED. Do not staple or tape check to form. Appointments for walk-in applicants are required. Must have a completed application packet and payment in the form of a check or money order payable to NMED.

SECTION 3 – FEES (All applications include a \$10.00 application fee)

\$ 20.00	Application Fee	\$	20.00
\$ 10.00	Per each additional verification(s)	#	\$
TOTAL		\$	

SECTION 3 – Each State and/or Entity Must be Identified	
MUST FILL OUT THE STATE AND OR ENTITY INFORMATION	
State or Entity Name	
Attention (to whom):	
Address	
City State Zip	

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SECTION 6 – ATTACHMENTS REQUIRED
<ol style="list-style-type: none"> PDF image of one of the following official government issued certified and unexpired identification: <ol style="list-style-type: none"> Driver’s License, or Passport PDF image of all certifying and registering organization credentials used to acquire my current MIRT license(s). I will use the following links to obtain my most current credentialing information and attach to this submittal: ARDMS (Link), ARMRIT (Link), CCI (Link), NMTCB (Link), ARRT (Link) (credentialing information MUST include ID numbers)

SECTION 4 – ATTESTATIONS	
(Initials REQUIRED to process the request)	
<ol style="list-style-type: none"> I attest that I have included all available verification forms from all states and/or entities requesting verification of my New Mexico Medical Imaging and Radiation Therapy license(s) which may be active or inactive. 	
<ol style="list-style-type: none"> By entering my initials, I authorize the New Mexico Medical Imaging and Radiation Therapy Program to disclose all information pertaining to all my MIRT licenses, whether it be favorable or unfavorable. This may include, but is not limited to; documents, records, charges, or complaints including any formal, informal, pending, closed, or other derogatory information against my NM MIRT license. 	

FOR MIRTP OFFICE USE ONLY	
MIRTP Registration Number	
Electronic Payment Due	
Postmark/Email/Date Rec’d	