



## How to Apply for Reciprocal Recognition (Reciprocity) in New Mexico

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The State of New Mexico, an Agreement State with the U.S. Nuclear Regulatory Commission, offers reciprocal recognition of radioactive materials licenses issued by other Agreement States or the U.S. NRC for those licensees who wish to perform work in the State. This recognition is offered through and authorized by the Radiation Control Bureau of the New Mexico Environment Department.

### To apply for reciprocal recognition, follow these steps:

1. On company letterhead submit a letter requesting reciprocal recognition of your materials license.
2. Provide a current copy of your Agreement State or U.S. NRC materials license.
3. Provide payment, payable to the **Radiation Protection Fund**, in the amount of \$2,700.00. Payment can be made via company check, cashiers check, or money order.

Send Items 1, 2 and 3 to:

Reciprocity Application Processing  
Radiation Control Bureau  
1100 St. Francis Drive, Suite 2022  
Santa Fe, NM 87505

The Bureau recommends using a courier that can provide tracking information so delivery can be confirmed. We also recommend that a scanned electronic copy of the above is sent to [RCB.reciprocity@env.nm.gov](mailto:RCB.reciprocity@env.nm.gov) so the Reciprocity Team is aware of an incoming application.

Once received, the reciprocity application package will be reviewed for approval. Any deficiencies will be communicated promptly. Once approved, you will receive a letter authorizing reciprocal recognition of your license along with a payment receipt and a copy of applicable reciprocity regulations. Please review the regulations here: [20.3.3.324 NMAC](#).

**Note:** Reciprocal recognition is offered on a **Calendar Year** basis, meaning that it expires each year on December 31, regardless of when it was issued. Additionally, reciprocal recognition becomes void once 180 days have been worked in the State during any calendar year, **to include storage of materials.**

If you have any questions, or to check the status of an application, please contact the Reciprocity Team at [RCB.Reciprocity@env.nm.gov](mailto:RCB.Reciprocity@env.nm.gov).