



**NEW MEXICO
ENVIRONMENT DEPARTMENT**



Solid Waste Bureau

1190 Saint Francis Drive, Room N-2150

P.O. Box 5469

Santa Fe, New Mexico 87502-5469

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www.env.nm.gov/solid-waste/

**PERMIT APPLICATION
CIVIL ENGINEERING APPLICATION
USING 101 to 999 WHOLE TIRES or 1 to 9 TIRE BALES**

In accordance with the New Mexico Recycling, Illegal Dumping and Scrap Tire Management Rule (20.9.20.10 and 20.9.20.13 NMAC), any person seeking to use more than 100 scrap tires in a civil engineering application that is two (2) bales high or less shall first obtain a permit. The proposed structure and its temporary storage site must comply with the requirements of 20.9.20.36 and 20.9.20.37 NMAC. If the applicant has obtained an approval from the U.S. Army Corps of Engineers, then the following information shall be submitted. To obtain the permit, complete the form below including all attachments. Assistance and information may be obtained by contacting the Solid Waste Bureau's Tire Program Coordinator at (505) 660-0420.

I. ATTACHMENTS: PROVIDE THE FOLLOWING INFORMATION ON SEPARATE PAGES AND ATTACH THEM TO THIS FORM:

A. A copy of the deed or other legal description of the property on which the proposed civil engineering application will be constructed.

B. A detailed narrative description of the proposed civil engineering application, including a set of plans signed and stamped by a registered New Mexico professional engineer.

C. If the civil engineering application is to be in a floodplain, a waterway, or a wetland, written authorization of the project by the U.S. Army Corps of Engineers or other appropriate authorities.

D. A notarized affidavit, signed by a public official and the applicant, certifying that the proposed site complies with the applicable regulations of all local governing bodies having jurisdiction over the proposed facility, including planning, zoning, building, code enforcement and drainage departments.

E. A notarized affidavit, signed by the property owner and the applicant, approving the use of scrap tires upon the property, shall be submitted as part of the permit application if the property owner is different from the applicant.

II. GENERAL INFORMATION:

A. PROJECT TITLE: _____

B. APPLICANT INFORMATION:

NAME

MAILING ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

E-MAIL ADDRESS

C. PROPERTY OWNER INFORMATION (if different):

NAME

MAILING ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

E-MAIL ADDRESS

D. BUILDER INFORMATION (if different):

NAME

MAILING ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

E-MAIL ADDRESS

E. LOCATION/PHYSICAL ADDRESS WHERE PROJECT WILL BE CONSTRUCTED
(including GPS coordinates, as determined by a geographic information system unit or survey):

F. TEMPORARY STORAGE SITE INFORMATION (this section must be completed if
tires or bales will be stored prior to construction at a temporary storage site):

LOCATION/PHYSICAL ADDRESS (including GPS coordinates)

PROPERTY OWNER NAME (if different)

PROPERTY OWNER MAILING ADDRESS

CITY, STATE, ZIP

PROPERTY OWNER TELEPHONE

PROPERTY OWNER E-MAIL ADDRESS

III. OPERATIONS:

A. ANTICIPATED START DATE WHEN SCRAP TIRES WILL BE BROUGHT TO PROJECT SITE:

B. PROJECTED COMPLETION DATE OF PROJECT:

C. ORIGIN(S) OF SCRAP TIRES OR TIRE BALES TO BE USED:

D. THE NUMBER OF SCRAP TIRES OR TIRE BALES TO BE USED IN THE PROJECT (please specify if loose tires or tire bales will be used):

E. METHOD OF STACKING:

F. METHOD OF ANCHORING:

G. METHOD OF COVERING (if applicable):

H. METHOD OF FILLING TIRES (if whole tires):

IV. CERTIFICATION:

THE UNDERSIGNED ATTESTS THAT THE INFORMATION PROVIDED UPON THIS REGISTRATION FORM, INCLUDING ALL ATTACHMENTS, IS TRUE AND CORRECT.

SIGNATURE

DATE

RETURN THIS FORM and the REQUIRED ATTACHMENTS TO:

RAID-Tire Program Coordinator
NMED Solid Waste Bureau
1190 St. Francis Drive, Room N-2164
P.O. Box 5469
Santa Fe, New Mexico 87502-5469

Application for Small Civil Engineering Application Permit - Revised 12/15/2025