



**NEW MEXICO
ENVIRONMENT DEPARTMENT
Solid Waste Bureau**



1190 Saint Francis Drive, Room N-2150
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www.env.nm.gov/swb

APPLICATION FOR TIRE RECYCLING/STORAGE FACILITY PERMIT

In accordance with the New Mexico Recycling, Illegal Dumping and Scrap Tire Management Rule (20.9.20 NMAC), any person seeking a permit for a tire recycling facility or scrap tire storage facility to process or temporarily store scrap tires, including scrap tire bales, shall first obtain a permit. The proposed facility must comply with the requirements of 20.9.20.36 and 20.9.20.37 NMAC. To obtain the permit, complete the form below, including all attachments. Assistance and information may be obtained by contacting the Solid Waste Bureau's Tire Program Coordinator at (505) 827-0559.

I. ATTACHMENTS: PROVIDE THE FOLLOWING INFORMATION ON SEPARATE PAGES, AND ATTACH THEM TO THIS FORM:

A. A detailed narrative description of the proposed facility's operations, including the method and manner of storage and any processing, including the baling of scrap tires.

B. A site layout plan of the proposed facility, drawn to scale and in compliance with the requirements of 20.9.20.36 and 20.9.20.37 NMAC. The plan shall include the following information:

- (1) site/facility name;
- (2) labels of all features shown on the map;
- (3) north arrow;
- (4) map scale;
- (5) all structures and buildings that are or will be constructed at the facility, including those used in collection, storage or processing operations;
- (6) location of equipment;
- (7) property boundaries;
- (8) water sources, arroyos, wetlands, floodplains, waterways or ditches and other topographic features;
- (9) wells;
- (10) fences;
- (11) easements and power lines;
- (12) all access routes and internal roads for residential, commercial and emergency use;
- (13) loading and unloading areas;
- (14) the location of areas used for the collection of scrap tires, processing of scrap tires, used tires, tire derived products, and residuals from processing; and
- (15) the location and width of fire lanes.

C. A copy of the deed or other legal description of the property indicating property ownership.

D. Zoning of the site, and the zoning of all adjacent properties.

E. A notarized affidavit, signed by a public official and the applicant, certifying that the proposed site complies with the applicable regulations of all local governing bodies having jurisdiction over the proposed facility, including planning, zoning, building, code enforcement and drainage departments.

F. A notarized affidavit, signed by the property owner and the applicant, approving the use of the scrap tires on the property, shall be submitted as part of the permit application if the property owner is different from the applicant.

G. A list and description of the equipment to be used for handling, processing, recycling or the removal and disposal of unused scrap tires.

H. The plans for the transportation of scrap and processed tires to and from the site.

I. A description of the methods to be employed to prevent, control or contain a tire fire, including a description of the facility's water source and capacity.

J. A description of the method(s) to be employed to monitor and control disease vectors.

K. A description of the method(s) to be used to remove residuals from the facility.

L. Closure plans pursuant to 20.9.20.51 NMAC and 20.9.20.52 NMAC.

M. An emergency contingency plan in compliance with 20.9.20.47 NMAC.

II. GENERAL INFORMATION:

A. FACILITY INFORMATION:

Facility Name

Mailing Address

City, State, Zip

Telephone Number

E-Mail Address

B. FACILITY OWNER INFORMATION:

Name

Mailing Address

City, State, Zip

Telephone Number

E-Mail Address

C. FACILITY OPERATOR INFORMATION:

Name

Mailing Address

City, State, Zip

Telephone Number

E- Mail Address

D. PROPERTY OWNER INFORMATION:

Name

Mailing Address

City, State, Zip

Telephone Number

E-Mail Address

III. FACILITY LOCATION:

A. Latitude and Longitude: _____

B. Physical Address (if different from the facility mailing address): _____

IV. TOTAL ACREAGE OF FACILITY SITE: _____

V. OPERATIONS:

A. Anticipated Start Date: _____

B. Hours and Days of Operation: _____

C. The Max. Number of Scrap Tires to be Processed in One Year: _____

D. The Max. Number of Scrap Tires to be Processed in One Month: _____

E. The Max. Number of Unprocessed Scrap Tires on Site at Any One Time: _____

F. The Max. Number of Processed Scrap Tires on Site at Any One Time: _____

VI. FOR FACILITIES THAT STORE 20,000 OR MORE SCRAP TIRES AT ANY ONE TIME OR PROCESS 200,000 SCRAP TIRES OR MORE PER YEAR, THE FOLLOWING ADDITIONAL ATTACHMENTS ARE REQUIRED:

- A. An operation and maintenance manual that addresses all of the operating requirements.
- B. Proposed financial assurance to meet the requirements of 20.9.20.57 – 20.9.20.59 NMAC.

VII. CERTIFICATION:

THE UNDERSIGNED ATTESTS THAT THE INFORMATION PROVIDED UPON THIS REGISTRATION FORM, INCLUDING ALL ATTACHMENTS, IS TRUE AND CORRECT.

SIGNATURE

DATE

RETURN THIS FORM and the REQUIRED ATTACHMENTS TO:

William (“Bill”) W. Myers
Tire Program Coordinator
NMED Solid Waste Bureau
1190 St. Francis Drive, Room N-2150
P.O. Box 5469
Santa Fe, New Mexico 87502-5469

Application for Tire Recycling/Storage Facility Permit – Revised 12/21/2018