Waste Excavation Checklist

Background Summary
- Facility or project description, location and reason for the excavation

NMED Notification Prior to Commencement of Scheduled Activities

Schedule of Proposed Activities

Exploratory Pit Locations
- Plan view map with landfill boundaries, observations, objects encountered, soil vapor PID results (plan view with concentrations)

Waste Removal (Describe in Detail)
- How waste will be removed
- How stockpiling of waste will be avoided
- How, if necessary, temporarily stockpiled waste will be restricted from public access and covered, and what preventative measures will be taken to preclude soil or groundwater contamination
- Equipment to be used
- Screening equipment (if applicable)
- Type of trucks and owner(s)
- Protection mechanisms to prevent slope failure of the excavation (OSHA compliance)
- Dust control mechanisms (e.g., use of water, tarping, avoiding work at periods of high winds)
- Personnel that will be dedicated to monitoring excavation activities
- Type(s) of waste to be excavated or anomalies that will trigger cessation of excavation or monitoring

Air Monitoring
- Compliance with local laws/ordinances
- Types of air monitoring devices to be utilized, frequency of sampling
- Procedures to ensure worker safety during monitoring, sampling, and excavation activities
**Personal Protective Equipment**
- Required PPE to be used during excavation activities and protection levels, as appropriate

**Hazard Assessment**
- Chemicals and contaminants that may be encountered, potential health hazards, associated symptoms, and proposed response to such situations

**Site Perimeter and Security**
- Means of restricting or cordonning off excavated areas (during operations and at the end of each day)
- General site security procedures, to include description of exclusion zone(s) to be implemented

**Letter from Landfill Acknowledging Acceptance of the Excavated Waste**

**Verification of Commercial Waste Hauler Registration for Hauler(s)**

**Work Limitations**
- Anticipated days/hours of excavation activities, personnel shifts, weather conditions that would result in cessation of work

**Emergency Contact Log and Directions & Route Map to Nearest Hospital**

**Key Project Personnel and Emergency Telephone Numbers**
- Identification of the Site Safety Officer and other supervisory personnel
- Telephone numbers for nearby fire and police departments/substations, hospital(s), poison information center, NMED's 24-hour emergency reporting, and the local NMED Solid Waste Bureau's enforcement officer

***NOTE: All Waste Excavation Plans must address, but shall not necessarily be limited to, all of the items listed above.***