



NEW MEXICO ENVIRONMENT DEPARTMENT
Surface Water Quality Bureau

Public Involvement Plan (PIP)
for the
Clean Water Act §401 Certification of the
federal draft NPDES permit for
Roswell Wastewater Treatment Plant
NPDES Permit No. NM0020311

**September 2019
APPROVAL PAGE**

/s/ Shelly Lemon

Shelly Lemon
Chief, Surface Water Quality Bureau

9-26-2019

Date

/s/ Sarah Holcomb

Sarah Holcomb
Program Manager, Surface Water Quality Bureau

9-26-2019

Date

Public Notice Date: October 5, 2019

I. Public Involvement Plan (PIP) Overview

The New Mexico Environment Department (Department), Surface Water Quality Bureau (Bureau) developed this Public Involvement Plan (PIP) for the State of New Mexico Clean Water Act §401 Certification of the draft federal permit for Roswell Wastewater Treatment Plant, NPDES permit No. NM0020311.

The Bureau encourages the public to learn about and get involved in regulatory decision-making opportunities for the NPDES process. The purpose of this PIP is to provide public participation opportunities and information that may be needed to participate in the Clean Water Act Section 401 Certification process.

This PIP integrates information about the community and identifies resources needed by the Bureau to successfully incorporate community participation activities into the decision-making process for the 401 Certification. The PIP identifies the Department staff and resources needed to accomplish these activities.

The Bureau will meet the public participation requirements for the 401 Certification by following this PIP, which includes all applicable policy, regulatory and statutory public participation requirements.

In developing this PIP, community participation needs were assessed to ensure appropriate promotion of public outreach by identifying whether there is a combination of environmental and demographic factors (i.e., low income community, minority community, limited English proficiency individuals, Linguistically Isolated Households, etc.) that may impact public participation. These factors are presented in Section IV: Location and Demographics. This assessment identifies community outreach needs and provides for public access opportunities above and beyond statutorily mandated requirements, and underscores the importance of adequate public access to information about the 401 Certification.

As much as possible, public participation and informational activities related to the 401 Certification will be held within the timelines outlined in the table below. This timeline is tentative and subject to change; activities subject to statutory or regulatory deadlines are noted.

More detailed information about planned Bureau outreach is available in this PIP.

Activity	Dates
Notice PIP (invite public input)	October 5, 2019
Joint Public Notice for the draft NPDES permit for Roswell WWTP	October 5, 2019 to November 4, 2019
Public Notice/Comment Period for the Department's 401 Certification	October 5, 2019 to November 4, 2019
Bureau sends 401 Certification to EPA Region 6	November 19, 2019

This PIP is a "living" document that may be amended after considering public comments and

feedback. The Bureau Chief provides final approval of the PIP and amendments.

II. Bureau Contacts

If you have questions about the State of New Mexico 401 Certification Process, the Bureau's website, or this PIP, please contact:

Sarah Holcomb, Program Manager
Surface Water Quality Bureau
1190 St. Francis Dr.
Santa Fe, NM 87505

Phone: (505) 827-2798
Fax: (505) 827-0160
Email: sarah.holcomb@state.nm.us

Sandra Gabaldón
Surface Water Quality Bureau
1190 St. Francis Dr.
Santa Fe, NM 87505

Phone: (505) 826-1041
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Email: Sandra.gabaldon@state.nm.us

A. Non-English Language Speaker Assistance and Accommodations

Non-English speakers may call the Bureau contact listed in this PIP and request language assistance services, such as an interpreter, so they can learn more about the State of New Mexico 401 Certification.

Based on a four-factor evaluation for limited English proficiency (LEP) accessibility and outreach (NMED Policy and Procedure 07-11), the Bureau determined that additional language assistance (interpretation or translation services) and outreach are needed for this activity, at this time. The Bureau has determined that there are adequate resources available within the Department to provide LEP services, if requested or determined necessary. Public participation activities that are provided by the Bureau for certification or denial of NPDES Permit No. NM0020311 in accordance with federal Clean Water Act Section 401 appear sufficient. If additional information or data are acquired that indicate translation or interpretation services are needed, the Bureau will implement expanded outreach activities described in this PIP.

B. Department Websites

New Mexico Environment Department - <https://www.env.nm.gov/>

Surface Water Quality Bureau - <https://www.env.nm.gov/surface-water-quality/>

Point Source Regulation Section - <https://www.env.nm.gov/surface-water-quality/point-source-regulation-section/>

NMED SWQB Public Notices - <https://www.env.nm.gov/surface-water-quality/public-notices/>

C. 401 Certification Website

The Bureau maintains a website location for information on 401 Certifications (see website address below). The website will be kept up to date and has information about the process and important documents.

<https://www.env.nm.gov/swqb/WQA/>

<https://www.env.nm.gov/surface-water-quality/public-notices/>

III. Regulatory Framework

The Environmental Protection Agency (EPA) retains permitting authority for the National Pollutant Discharge Elimination System (NPDES) Program in New Mexico, and as such, drafts permits for facilities that discharge pollutants into surface waters located in New Mexico. The New Mexico Environment Department's role in NPDES permitting is to ensure that federal permits comply with the requirements of state law, including New Mexico's antidegradation requirements. The Department's permit certification process is outlined in Section 401 of the Clean Water Act, and New Mexico's Administrative Code at 20.6.2.2001 NMAC.

The Bureau has three options in a 401 Certification. If there is an existing state law or regulation (such as water quality standards) that requires more stringent limitations than the federal permit, the Bureau can write a condition for that requirement, and EPA must include the condition in the final permit. However, the Bureau cannot condition a permit to make it less stringent. The second option is that the Bureau can comment on the draft permit based on best professional judgement and on-the-ground knowledge of the facility. EPA will consider but may not incorporate suggestions made in comments into the final permit. Thirdly, the Bureau can deny certification of the permit if it will not comply with the applicable sections of the Clean Water Act and appropriate requirements of state law. This would prohibit EPA from issuing the permit.

The federal requirement for public notice of draft NPDES permits issued by EPA Region 6 is at least a 30-day public review and comment period (40 CFR Part 124.10(b)), and the state requirement for 401 Certification is at least a 30-day public comment period (20.6.2.2001 NMAC). Typically, this is accomplished via a joint notice issued by EPA, which is posted on EPA's public notice website, accompanying all of the draft permit documents. EPA posts draft permits for New Mexico facilities which are on public notice on their website:

<https://www.epa.gov/publicnotices/notices-search/location/New%20Mexico>

Final permits (along with EPA's response to comments) are posted to the Bureau's website at: <https://www.env.nm.gov/surface-water-quality/npdes-permits/>

The Bureau does not prepare a draft 401 Certification for the public to review, but accepts comments for consideration in the certification during this public notice period. The Bureau cannot provide a draft document for public review due to stringent federal timelines for permit issuance – after EPA's comment period is concluded, the Bureau is required to provide or deny 401 Certification within 45 days from the date that the request to grant certification is received by the Bureau unless circumstances require a longer timeframe (20.6.2.2001.G NMAC). Federal regulations also require that the 401 Certification is received by EPA Region 6 no later than 60 days after the draft permit is mailed unless the Regional Administrator finds that unusual circumstances require a longer time frame (40 CFR Part 124.53(c)(3)). A final copy of the 401 Certification will be sent to EPA Region 6, the applicant and those who submitted comments for consideration in the 401 Certification.

Final NMED 401 Certification letters are posted on the Bureau's website:

<https://www.env.nm.gov/surface-water-quality/npdes-permits-401-certification/>

The public participation requirements of specific water quality programs are specified in 40 CFR Section 25.4 and described in New Mexico’s Statewide Water Quality Management Plan and Continuing Planning Process (WQMP/ CPP¹). At a minimum, the public participation process for New Mexico’s water quality programs consists of the following:

- Providing the public with the information and assistance necessary for meaningful involvement;
- Providing a central location of reports, studies, plans, and other documents;
- Maintaining a list of affected or interested parties and stakeholders; and
- Notifying stakeholders in a timely fashion prior to consideration of major decisions (generally at least 30 days).

The Bureau invites the public to either submit comments on EPA’s draft NPDES permit for Roswell Wastewater Treatment Plant, NPDES permit No. NM0020311 directly to EPA Region 6 staff in Dallas, Texas [directions on how to do so are documented on this website:

<https://www.epa.gov/publicnotices/notices-search/location/New%20Mexico>]. Comments may be submitted to the Bureau for consideration and inclusion in the 401 Certification. If you would like to comment directly to the Bureau, please send written comments to the Bureau contacts listed above in Section II.

IV. Location and Demographics

The Roswell Wastewater Treatment Plant, NPDES Permit No. NM0020311 is located in the City of Roswell, Chaves County, New Mexico.

Demographic Summary

Demographic indicators were obtained from EPA EJSCREEN, an environmental justice screening and mapping tool, available on-line at <https://www.epa.gov/ejscreen>. EJSCREEN is based on nationally consistent data and an approach that combines environmental and demographic indicators in maps and reports. Users choose the geographic area of interest by indicating a point, line or polygon on the map; users may also choose to select a “buffer” area (up to 10 miles) around the point, line or polygon to better capture the affected community. EJSCREEN then provides a report that describes demographic and environmental information for that area, with or without an assigned buffer. **The 2012-2016 ACS Report** link in EJSCREEN provides a report with U.S. Census Bureau American Community Survey (ACS) data in PDF format. The 2012-2016 ACS, through EJSCREEN, provided quantitative information regarding demographic indicators.

Summary of Site-Specific EJSCREEN Inputs

- Community of Concern = City of Roswell
- Buffer = A 5-mile radius around the Roswell Wastewater Treatment Plant.

The 2012-2016 ACS Report indicates that the total population of the area-of-interest for the Roswell

¹ <https://www.env.nm.gov/swqb/Planning/WQMP-CPP/>

Wastewater Treatment Plant is 482; 69 percent of the community identifies as Hispanic and 86% percent identify exclusively White. The percent of persons that communicate in a language other than English (non-English) at home is 41 percent (187 individuals), with 109 individuals speaking English “less than very well.” The per capita income for the City of Roswell is \$16,071 as compared to the national per capita income of \$31,128. From the Bureau’s EJScreen analysis, there are 8 Linguistically Isolated Households in this community. These results indicate that the percentage of non-English-speaking communication in this community is noteworthy and various demographic factors (i.e. low-income community, minority community, limited English proficiency individuals, Linguistically Isolated Households, etc.) may impact public participation.

V. Public Participation & Outreach Activities

The public may ask questions about NPDES permits at any time. Interested community members do not need to wait for a formal public comment period to contact the Bureau. However, the Bureau emphasizes that to be included in the administrative record, comments solicited by public notices about the draft permit must be submitted during the noticed comment periods, and in accordance with the public notice and 20.6.2.2001 NMAC.

Specific outreach activities related to this draft NPDES permit and the Bureau’s 401 Certification process include:

- Creating and maintaining a specific public notice web page with attachments and links to EPA’s draft permit documents (<https://www.env.nm.gov/surface-water-quality/public-notices/>) and EPA’s final permit (see <https://www.env.nm.gov/surface-water-quality/npdes-permits/>),
- Creating and maintaining a specific archive webpage with the final 401 Certification letters sent to EPA Region 6 (<https://www.env.nm.gov/surface-water-quality/npdes-permits-401-certification/>),
- Developing a public notice announcing the opening of the 30-day (or more, if applicable) public comment period (joint notice with EPA Region 6),
- Posting this notice to the Bureau’s website, and
- Emailing this public notice to Bureau’s email list through the GovDelivery e-mail delivery service (1,633 email addresses as of April 18, 2018).

Copies of the draft permit and any supporting documents may be obtained via download from the EPA Region 6 website during the comment period at <https://www.epa.gov/publicnotices/notices-search/location/New%20Mexico> or by contacting Sarah Holcomb at (505) 827-2798, sarah.holcomb@state.nm.us, NMED SWQB, P.O. Box 5469, Santa Fe, New Mexico, 87502.

The most direct way to learn about and be involved in the decision-making process for draft NPDES permits is to comment on the federal permit directly to EPA. Relevant comments may also be submitted to the Bureau for the 401 Certification. As stated in Section III above, the Bureau can only mandate changes to the draft permit if based on state law; however, EPA does consider the Bureau’s comments based on best professional judgement. Additionally, the public may request to review documents at the Bureau or one of the information repositories listed below.

Based on the demographics report discussed in the PIP, the Bureau's assessment **does indicate** that additional language assistance (interpretation or translation services) or outreach are needed for this activity, at this time. Basic information about public involvement opportunities will be in English, but will include information on how to request materials in Spanish or to speak with Bureau staff through an interpreter. The Bureau has determined that there are adequate resources available within the Department to provide LEP services, if requested or determined necessary. Further details about public participation for this activity are outlined below

A. Postal Mailing or E-Mailing of Notices to Persons on the Surface Water Quality Bureau's Email List

The Bureau maintains an email list (1,633 email addresses as of April 18, 2018) that includes individuals interested in surface water quality issues and activities. This list is a combination of all previously interested persons who requested the Bureau provide them with information about surface water quality in New Mexico. The Bureau regularly maintains contact information which is updated or supplemented, if additional information is found. Interested persons providing both an address and email may receive physical mail and an email. Additional individuals, organizations, and other interested parties are added to the email list as requested.

B. Email Updates

If you would like to be added to the Bureau's email list for information and updates, visit the Bureau's website at: <https://www.env.nm.gov/surface-water-quality/> and click on the "Subscribe to SWQB News" button on the bottom of the home page. For help, you can contact the Bureau's website liaison, Heidi Henderson at 505-827-2901 or email heidi.henderson@state.nm.us.

C. Notices in the State Newspaper and Local Newspapers

There is a federal and state requirement for public notices related to NMED's 401 Certification to be published in state or local newspapers. This is accomplished by a joint notice with EPA's public notice. EPA publishes notice of draft NPDES permits in a newspaper with local distribution in the permit area.

D. Public Meeting Notices, Public Comment Notices, and Other Notices

Based on the Bureau's evaluation of the community, notices will be translated into Spanish. In addition, the Bureau may post notices on the Department's Events Calendar at: <https://www.env.nm.gov/events/>

E. Informational Pamphlets

The Bureau does not develop informational pamphlets for draft permits. Generally, information about how EPA's permit was developed or has changed is documented in the fact sheet or statement of basis accompanying the draft permit, which is located along with the draft permit itself on EPA's public notice website.

F. Public Comment Period

The 30-day public comment period to EPA Region 6 on the draft Roswell Wastewater Treatment

Plant, NPDES permit No. NM0020311 is planned to start October 5, 2019, and end November 4, 2019 at 5:00 p.m. The 30-day comment period to the Bureau for consideration in the Clean Water Act Section 401 Certification of the draft NPDES permit for Roswell Wastewater Treatment Plant, NPDES Permit No. NM0020311 is planned to start on October 5, 2019 and end on November 4, 2019, at 5:00 p.m.

G. Other Outreach

Other means of outreach such as flyers announcing public comment periods and meetings may be posted in locations throughout the community (e.g., local businesses, schools, libraries) and on the Department's website, at the Bureau's discretion after consideration of public interest and input.

H. Information Repositories

Copies of the draft NPDES permit and any of the above-mentioned supporting documents may be obtained via download from EPA Region 6's website at <https://www.epa.gov/publicnotices/notices-search/location/New%20Mexico> or by contacting Sarah Holcomb at (505) 827-2798, sarah.holcomb@state.nm.us, NMED SWQB, P.O. Box 5469, Santa Fe, New Mexico, 87502.

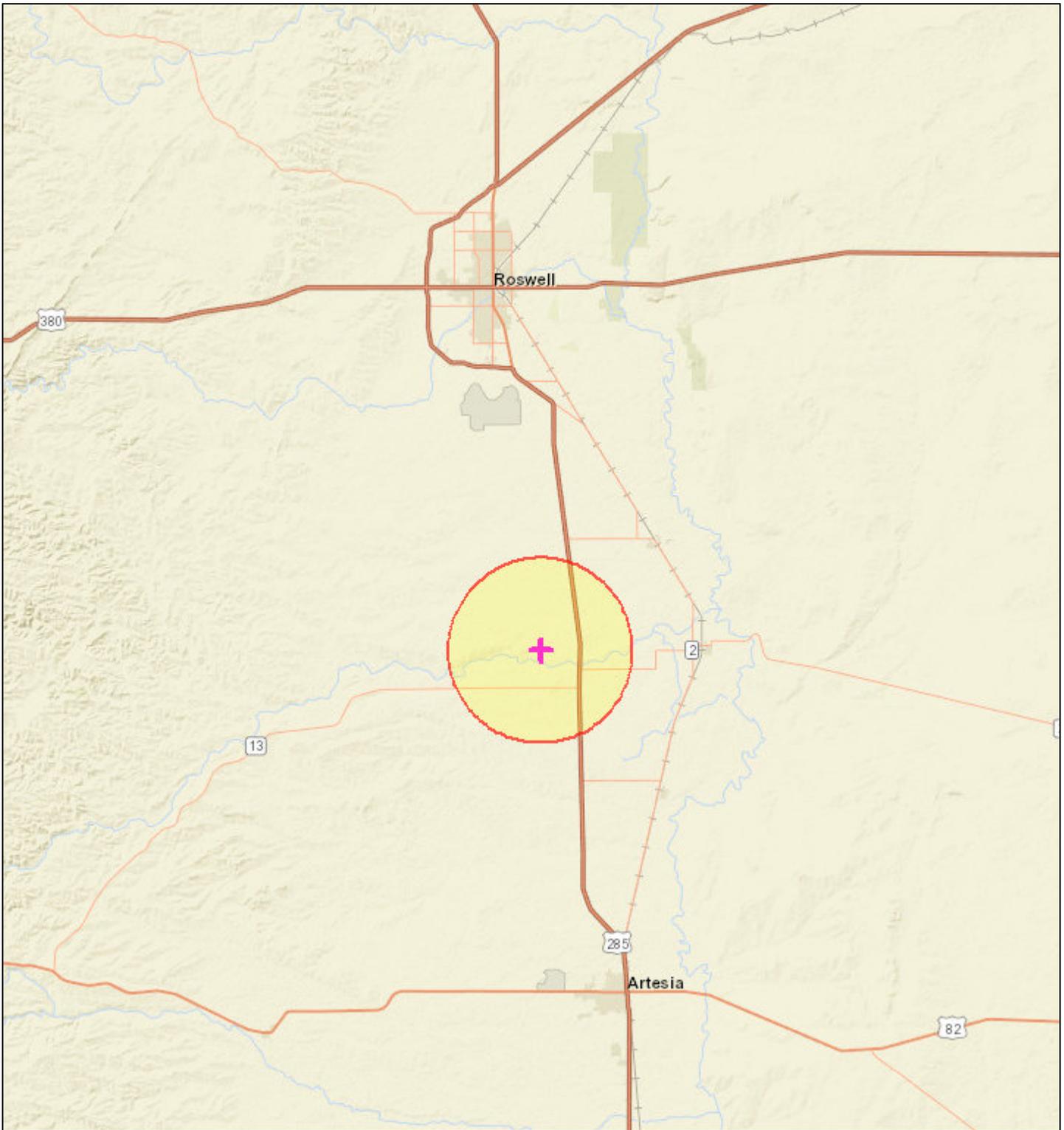
Post offices, community centers and public libraries, at the Bureau's discretion after consideration of public interest and input, may serve as access areas for the Bureau to leave hard copies of important documents and information about how to comment on the draft permit. The following is a list of locations where hard copies of relevant documents will be available to the community:

None identified at this time.

I. 401 Certification Proceedings, Outcomes and Responses to Comments

To address stakeholder and community members comments, the Bureau will prepare a "Response to Comments" following the close of the public comment period. The final 401 Certification and Response to Comments will be sent to EPA Region 6, the permit applicant and the interested stakeholder and/or community members who commented directly to the Bureau. The final 401 Certification will be available to the public via download from the Bureau's website (<https://www.env.nm.gov/surface-water-quality/npdes-permits-401-certification/>).

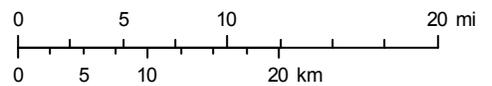
Roswell WWTP



December 6, 2018

1:577,791

-  Buffer Area
-  Digitized Point



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

Location: User-specified point center at 33.110278, -104.479167
 Ring (buffer): 5-mile radius
 Description: Roswell Wastewater Treatment Plant

Summary of ACS Estimates		2012 - 2016
Population		482
Population Density (per sq. mile)		7
Minority Population		348
% Minority		72%
Households		51
Housing Units		64
Housing Units Built Before 1950		15
Per Capita Income		16,071
Land Area (sq. miles) (Source: SF1)		69.11
% Land Area		100%
Water Area (sq. miles) (Source: SF1)		0.20
% Water Area		0%

	2012 - 2016 ACS Estimates	Percent	MOE (±)
Population by Race			
Total	482	100%	252
Population Reporting One Race	474	98%	444
White	417	86%	230
Black	8	2%	32
American Indian	8	2%	32
Asian	1	0%	11
Pacific Islander	0	0%	11
Some Other Race	41	9%	128
Population Reporting Two or More Races	7	2%	29
Total Hispanic Population	331	69%	232
Total Non-Hispanic Population	151		
White Alone	134	28%	140
Black Alone	8	2%	32
American Indian Alone	8	2%	32
Non-Hispanic Asian Alone	1	0%	11
Pacific Islander Alone	0	0%	11
Other Race Alone	0	0%	11
Two or More Races Alone	0	0%	11
Population by Sex			
Male	295	61%	167
Female	187	39%	135
Population by Age			
Age 0-4	21	4%	34
Age 0-17	122	25%	97
Age 18+	360	75%	173
Age 65+	25	5%	52

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.
 N/A means not available. Source: U.S. Census Bureau, American Community Survey (ACS) 2012 - 2016.

Location: User-specified point center at 33.110278, -104.479167

Ring (buffer): 5-mile radius

Description: Roswell Wastewater Treatment Plant

	2012 - 2016 ACS Estimates	Percent	MOE (±)
Population 25+ by Educational Attainment			
Total	330	100%	170
Less than 9th Grade	56	17%	69
9th - 12th Grade, No Diploma	83	25%	97
High School Graduate	101	31%	87
Some College, No Degree	68	21%	64
Associate Degree	14	4%	37
Bachelor's Degree or more	22	7%	44
Population Age 5+ Years by Ability to Speak English			
Total	461	100%	243
Speak only English	187	41%	132
Non-English at Home ¹⁺²⁺³⁺⁴	274	59%	189
¹ Speak English "very well"	165	36%	131
² Speak English "well"	44	10%	87
³ Speak English "not well"	38	8%	74
⁴ Speak English "not at all"	27	6%	74
³⁺⁴ Speak English "less than well"	65	14%	91
²⁺³⁺⁴ Speak English "less than very well"	109	24%	125
Linguistically Isolated Households*			
Total	8	100%	40
Speak Spanish	8	100%	38
Speak Other Indo-European Languages	0	0%	11
Speak Asian-Pacific Island Languages	0	0%	11
Speak Other Languages	0	0%	11
Households by Household Income			
Household Income Base	51	100%	64
< \$15,000	5	11%	24
\$15,000 - \$25,000	7	13%	31
\$25,000 - \$50,000	14	27%	48
\$50,000 - \$75,000	12	24%	42
\$75,000 +	13	25%	40
Occupied Housing Units by Tenure			
Total	51	100%	64
Owner Occupied	38	75%	62
Renter Occupied	13	25%	46
Employed Population Age 16+ Years			
Total	371	100%	194
In Labor Force	156	42%	119
Civilian Unemployed in Labor Force	14	4%	32
Not In Labor Force	216	58%	141

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.

N/A means not available. Source: U.S. Census Bureau, American Community Survey (ACS)

*Households in which no one 14 and over speaks English "very well" or speaks English only.

Location: User-specified point center at 33.110278, -104.479167

Ring (buffer): 5-mile radius

Description: Roswell Wastewater Treatment Plant

	2012 - 2016 ACS Estimates	Percent	MOE (±)
Population by Language Spoken at Home*			
Total (persons age 5 and above)	N/A	N/A	N/A
English	N/A	N/A	N/A
Spanish	N/A	N/A	N/A
French	N/A	N/A	N/A
French Creole	N/A	N/A	N/A
Italian	N/A	N/A	N/A
Portuguese	N/A	N/A	N/A
German	N/A	N/A	N/A
Yiddish	N/A	N/A	N/A
Other West Germanic	N/A	N/A	N/A
Scandinavian	N/A	N/A	N/A
Greek	N/A	N/A	N/A
Russian	N/A	N/A	N/A
Polish	N/A	N/A	N/A
Serbo-Croatian	N/A	N/A	N/A
Other Slavic	N/A	N/A	N/A
Armenian	N/A	N/A	N/A
Persian	N/A	N/A	N/A
Gujarathi	N/A	N/A	N/A
Hindi	N/A	N/A	N/A
Urdu	N/A	N/A	N/A
Other Indic	N/A	N/A	N/A
Other Indo-European	N/A	N/A	N/A
Chinese	N/A	N/A	N/A
Japanese	N/A	N/A	N/A
Korean	N/A	N/A	N/A
Mon-Khmer, Cambodian	N/A	N/A	N/A
Hmong	N/A	N/A	N/A
Thai	N/A	N/A	N/A
Laotian	N/A	N/A	N/A
Vietnamese	N/A	N/A	N/A
Other Asian	N/A	N/A	N/A
Tagalog	N/A	N/A	N/A
Other Pacific Island	N/A	N/A	N/A
Navajo	N/A	N/A	N/A
Other Native American	N/A	N/A	N/A
Hungarian	N/A	N/A	N/A
Arabic	N/A	N/A	N/A
Hebrew	N/A	N/A	N/A
African	N/A	N/A	N/A
Other and non-specified	N/A	N/A	N/A
Total Non-English	N/A	N/A	N/A

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.

N/A means not available. Source: U.S. Census Bureau, American Community Survey (ACS) 2012 - 2016.

*Population by Language Spoken at Home is available at the census tract summary level and up.