



MICHELLE LUJAN GRISHAM
Governor

HOWIE C. MORALES
Lt. Governor

NEW MEXICO
ENVIRONMENT DEPARTMENT
Drinking Water Bureau

Utility Operator Certification Program
Harold Runnels Building

1190 Saint Francis Drive, S2050 (87505)
PO Box 5469, Santa Fe, NM 87502-5469
Telephone (505) 827-2802 Fax (505) 476-8656
www.env.nm.gov/drinking_water/utility-operator-certification-program/



JAMES C. KENNEY
Cabinet Secretary

JENNIFER J. PRUETT
Deputy Secretary

**TRAINING CREDITS WILL BE AWARDED PER
CLASSROOM HOUR OR ½ HOUR AS LISTED BELOW**

COURSES DIRECTLY RELATED TO OPERATOR CERTIFICATION	full credit
INSTRUCTORS (providing personal classroom instruction or video/DVD instruction)	double credit
CEUs credit (if material directly related to need-to-know criteria)	x 10
LEADERSHIP/MANAGEMENT COURSES (related to water/wastewater)	case-by-case evaluation
SAFETY COURSES (NO credit or ½ credit or full credit)	case-by-case evaluation
FIELD TOURS, hands-on (depending on learning objectives)	full credit
FIELD TOURS, not hands-on (depending on learning objectives) (minimum 2-hour field tour)	¼ credit
PANEL DISCUSSIONS (generally)	NO credit
UNRELATED COURSES	NO credit
CLASS INTRODUCTIONS	NO credit
BREAKS	NO credit
LUNCH	NO credit
< ½ HOUR CLASS	NO credit

The original sign-up sheet (or a copy marked “*certified true copy*”) and typed list of names should be submitted within 30 days of training.

Training credits (TCs) can be assigned to agendas submitted to the UOCP at least one month prior to training. The available training credit can then be specified in training advertisements.

For previous or on-going training course(s) with pre-approved TCs, please advise the UOCP of the number of previously approved TC when class attendee list is submitted.