



STATE OF NEW MEXICO
ENVIRONMENTAL IMPROVEMENT BOARD
Harold Runnels Building, Suite S-2102
1190 St. Francis Drive
Santa Fe, New Mexico 87505
Phone: (505) 827-2425
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MEETING MINUTES
SPECIAL MEETING OF THE ENVIRONMENTAL IMPROVEMENT BOARD
September 12, 2019
10:00 A.M.
State Capitol Building, Room 311
490 Old Santa Fe Trail
Santa Fe, New Mexico 87501

Members present: John Volkerding, Chair
Phoebe Suina, Vice Chair
Amanda Trujillo Davis, Secretary

Barry Bitzer, Member
Karl Cates, Member
Dr. Benjamin Duval, Member
Karen Garcia, Member

Members absent:

Others present: Cody Barnes, Board Administrator
Rebekah Martinez, Board Administrator
Marah deMeule, Board Counsel
Denise Chavez, Notary Public
Sandra Ely, Environmental Protection Division Director

The following items are for discussion and possible action:

The Chair called the Board into order at 10:10 A.M.

Item 1. Roll call.

Action: Roll was called; a quorum was present.

Item 2. Approve the agenda.



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Action: Member Duval moved to approve the agenda as distributed. Member Bitzer seconded the motion. The Chair called a voice vote. The motion passed unanimously.

Item 3. How notice requirements were met for the meeting.

Action: Administrator Barnes described how notice requirements were met for the meeting consistent with the Board's Open Meetings Act Resolution.

Item 4. Approval of meeting minutes from January 25, 2019.

Action: The Chair was the only current member present during the January meeting. He assured the board that the meeting minutes captured the meeting. The Chair moved to pass the meeting minutes. Member Garcia seconded the motion. The Chair called a voice vote. The motion passed unanimously.

Item 5. Public comment unrelated to agenda items.

Action: There were no public comments unrelated to the agenda items.

Item 6. Swear in new members.

Action: Denise Chavez, a notary public with the New Mexico Environment Department, administered the oath of office to each member.

Item 7. Adoption of EIB Open Meetings Act Resolution for 2019.

Action: Board Counsel deMeule introduced and discussed the proposed Open Meetings Act Resolution for 2019. Member Bitzer proposed to change the regularly scheduled meeting time to 1:00 P.M. on the fourth Friday of each month. The Board discussed procedural questions concerning the proposed change. Member Bitzer moved to approve the open meetings resolution with the amended regular meeting time of 1:00 P.M. Member Duval seconded the motion. The Chair called a voice vote. The motion passed unanimously.

Item 8. Introduction of and orientation for new Board Members.

Action: Board Counsel deMeule presented an overview of the Board's responsibilities and procedures.



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Item 9. Introduction of the Environmental Improvement Division and possible future matters in front of the Environmental Improvement Board.

Action: Director Sandra Ely introduced the Members to the Environmental Protection Division and the various bureaus under its purview. Director Ely also gave a brief overview of potential items to come in front of the Board.

Item 10. Election of Chair, Vice Chair and Secretary.

Action: The Chair described the role of each position. Member Duval moved for Chair Volkerding to remain as Chair. Member Bitzer seconded the motion. The Chair called for a voice vote. The motion passed unanimously.

Member Cates moved to appoint Member Suina as Vice Chair. Member Bitzer seconded the motion. The Chair called for a voice vote. The motion passed unanimously.

Member Duval moved to appoint Member Trujillo Davis as Secretary. Member Bitzer seconded the motion. The Chair called for a voice vote. The motion passed unanimously.


Item 11. Next meeting is scheduled for September 27, 2019.

Action: No upcoming items were discussed.

Administrator Barnes introduced Administrator Martinez who is recently employed with the New Mexico Environment Department. Both Administrators will help organize and run the Board.

Item 12. Adjournment

Action: The meeting was adjourned at 12:11 P.M.


Amanda Trujillo Davis, Secretary